

**Northern Kentucky
Water Service District**

December 7, 1999

Honorable Helen Helton
Public Service Commission
730 Schenkel Lane
P.O. Box 615
Frankfort, Kentucky 40602

RECEIVED
DEC 09 1999
PUBLIC SERVICE
COMMISSION

Re: Re-Filing of District's Tariffs

Dear Honorable Helton,

Enclosed please find three copies of the District's revised tariffs. There have been only minor changes. In comparing the District's tariffs with the Commissions file, there are some errors. For example, the Commissions copy contain pages that were replaced with update pages early this year. The purpose here is to get the District's files in order with the Commissions.

Should you have any additional questions, please give me a call at (606) 441-2543.

Very truly yours,
NORTHERN KENTUCKY WATER SERVICE DISTRICT

Ronald J. Barrow, M.P.A.
Interim General Manager

RJB/ak



**Northern Kentucky
Water Service District**

December 23 1999

RECEIVED

DEC 27 1999

PUBLIC SERVICE
COMMISSION

Honorable Helen Helton
Public Service Commission
730 Schenkel Lane
P.O. Box 615
Frankfort, Kentucky 40602

Re: Requested Information.

Dear Honorable Helton,

Enclosed please find the requested information from your staff member Jordan Neel.

Should you have any additional questions, please give me a call at (606) 441-2543.

Very truly yours,
NORTHERN KENTUCK WATER SERVICE DISTRICT

Ronald J. Barrow, M.P.A.
Interim General Manager

RJB/ak



Paul E. Patton, Governor
Ronald B. McCloud, Secretary
Public Protection and
Regulation Cabinet

Martin J. Huelsmann
Executive Director
Public Service Commission

COMMONWEALTH OF KENTUCKY
PUBLIC SERVICE COMMISSION
211 SOWER BOULEVARD
POST OFFICE BOX 615
FRANKFORT, KENTUCKY 40602-0615
www.psc.state.ky.us
(502) 564-3940
Fax (502) 564-3460

B. J. Helton
Chairman

Edward J. Holmes
Vice Chairman

Gary W. Gillis
Commissioner

March 27, 2000

Mr. Ronald J. Barrow
Northern Kentucky Water Service District
100 Aqua Drive
P.O. Box 220
Cold Spring, Kentucky 41076

RE: Re-Filing of District's Service Tariff

Dear Mr. Barrow:

A review of our files indicates that an accepted copy of the above referenced filing has not been returned to you. Enclosed is a stamped copy for your files. If you have any questions please contact me at 502-564-3940 ext. 263.

Sincerely,

Jordan C. Neel
Tariff Review Branch Manager
Filings Division



Changes to Tariff

Section IV – Miscellaneous Service Fees

Impbell County and Kenton County Area Non-Recurring Charges:

	Currently	Proposed
Returned Check Charge	\$ 8.00	\$20.00
Water Hauling Station	\$ 3.50 per 1000 Gallons	No Change
Service Charge Fee (Disconnection Fee)	\$20.00	\$25.00
Overtime Charge	\$30.00	\$40.00

Reason for increase in charges:

Returned Check Charge

Process Returned Check by CSR (call center)	\$ 2.92
Postage, Envelope, Letter	\$.35
Process Adjustments by CSR (billing)	\$ 1.73
If an account is disconnected, call to property for CSFR	<u>\$12.87</u>

Total Cost	\$17.87
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Note: Even though the cost to process a return check is not high, the reason to increase the cost is more to discourage customers from writing non-sufficient fund checks. This practice is common within the utility industry. Companies that we surveyed were Boone Co. Water District: \$20.00, Bromley Water: \$30.00, Florence Water: \$20.00, Newport Water: \$25.00, Cincinnati Water Works: \$15.00, Cinergy: \$13.50 and Sanitation District #1: \$25.00. Average cost: \$21. Our largest number of returned checks occur after a disconnection of service when customers write checks to have their water reinstated. This practice has an effect on our un-collectable amounts.

Service Charge Fee

Processing for service call by CSR (call center)	\$ 4.38
Call to property by CSFR	\$12.87
Processing delinquents for Disconnect	\$ 2.49
Process Fees in bookkeeping and on Cash sheet	<u>\$ 3.58</u>

Total Cost	\$23.32
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Note: The reason to increase the charge is to encourage customers to pay they bill before the service is disconnected and avoid additional charges to pay. Again based on a survey conducted with other utilities the increase is within the industry standard. Boone Co. Water: \$25.00, Bromley Water: \$20.00, Florence Water: \$15.00, Newport Water: \$25.00, Cincinnati Water Works: \$25.00, Cinergy: \$21.00, and Sanitation District No. 1: \$20.00.

Overtime Charge

Average call takes 1 hour 22 minutes by CSFR (This does not include cost for Answering Service and cellular phone charges)	\$41.90
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For NKWSD Area Served
P.S.C. No. 1
Original Sheet No. 1
Adopting P.S.C. No. 1
Original Sheet No. 1

NORTHERN KENTUCKY WATER SERVICE DISTRICT

Cold Spring, Campbell County, Kentucky

AND

Edgewood, Kenton County, Kentucky

Rates, Rules and Regulations for Furnishing

Water

AT

Campbell Area: Ft. Thomas, Bellevue, Dayton, Alexandria, Mentor, Melbourne, Cold Spring, Silver Grove, Southern Portion of Southgate, Crestview, Highland Heights, and the Unincorporated area of Campbell County; Wholesale Water to Pendleton County Water District.

Kenton Area: Covington, Park Hills, Lakeside Park, Erlanger, Crescent Springs, Portion of Wilder, Crestview Hills, Ryland Heights, Crescent Park, Ft. Mitchell, Ft. Wright, Edgewood, Elsmere, Villa Hills, Portion of Southgate, Independence, Kenton Vale, and the Unincorporated area of Kenton County; City of Walton, City of Ludlow, City of Winston Park, City of Florence, City of Taylor Mill, and City of Bromley.

Boone Area: Florence

Filed with PUBLIC SERVICE COMMISSION

Issued: July 1, 1997

PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE

Effective: July 1, 1997
JUL 01 1997

PURSUANT TO 807 KAR 5.011,
SECTION 9(1)

BY: *Phyllis Lennin*
DIRECTOR, RATES & RESEARCH DIV.

Issued by Northern Kentucky Water Service District

By: *D. L. Williams*
General Manager

RECEIVED

For NKWSD Area Served
 P.S.C. No. 1
 Original Sheet No. 2
 Adopting P.S.C. No. 1
 Original Sheet No. 2

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PUBLIC SERVICE COMMISSION
 OF KENTUCKY
 EFFECTIVE

JUL 01 1997

PURSUANT TO 807 KAR 5.011,
 SECTION 9 (1)
 BY: *Phillip Harris*
 DIRECTOR, RATES & RESEARCH DIV.

CANCELLED
 MAR

For NKWSD Area Served

	P.S.C. No.	<u>1</u>
Original	Sheet No.	<u>3</u>
Adopting	P.S.C. No.	<u>1</u>
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PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE
JUL 01 1997
PURSUANT TO 807 KAR 5.011,
SECTION 9 (1)
BY: *Phyllis Lammie*
DIRECTOR, RATES & RESEARCH DIV.

CANCELLED
MAR 2000

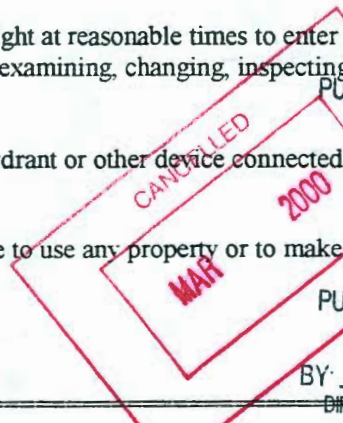
NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served
P.S.C. No. 1
Original Sheet No. 4
Adopting P.S.C.No. 1
Original Sheet No. 4

RATES, RULES AND REGULATIONS

SECTION I - GENERAL PROVISIONS

1. Water will be turned on only by an authorized employee of the Water District.
2. No application for water service will be approved and no water shall be supplied to any applicant or customer where the applicant or customer is delinquent or indebted to the Water District. This section will apply whether the delinquency or indebtedness is incurred at the premises for which application is made or at any other premises supplied by the Water District within or without the District limits.
3. Where any parcel of property is supplied through two or more connecting service branches, each branch shall be equipped with an approved back flow assembly, so set that water can flow into and not out of the premises and each service branch or building using water shall be equipped with a separate meter.
4. No connection into more than one building shall be made from any one tap unless the District has given its approval in writing.
5. No attachment shall be made to any service branch or to any pipe or other fixture which has been shut off pursuant to this operating code, without first having obtained a permit upon application duly made, shall water be taken from any service branch, which has not been used, without permit.
6. The original purchase and installation of a meter shall be made by the District. The District shall retain possession of and maintain all meters without charge to the customer with the exception that if a meter should be destroyed or damaged through negligence of the customer or property owner, the replacement or repair shall be charged to the customer. Failure to pay this charge will result in the discontinuance of water service.
7. It shall not be permitted to any customer of the Water District to have the piping within a house cross connected to any other source of water supply.
8. Authorized employees of the District shall have the right at reasonable times to enter any premises where a meter is installed for the purpose of reading, examining, changing, inspecting or testing the meter.
9. No person shall waste water by leaving open a fire hydrant or other device connected to the waterworks system.
10. No persons not properly authorized by the District are to use any property or to make attachments to any water pipes belonging to the Water District.



 PUBLIC SERVICE COMMISSION
 OF KENTUCKY
 EFFECTIVE
JUL 01 1997
 PURSUANT TO 807 KAR 5.011,
 SECTION 9 (1)
 BY: *Phyllis Lammie*
 DIRECTOR, RATES & RESEARCH DIV.

Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: *Dennis L. Willaman* 3049 Dixie Highway, Edgewood, KY 41017
 Officer & Title: Dennis L. Willaman, P. E. Address
 General Manager

NORTHERN KENTUCKY WATER SERVICE DISTRICT

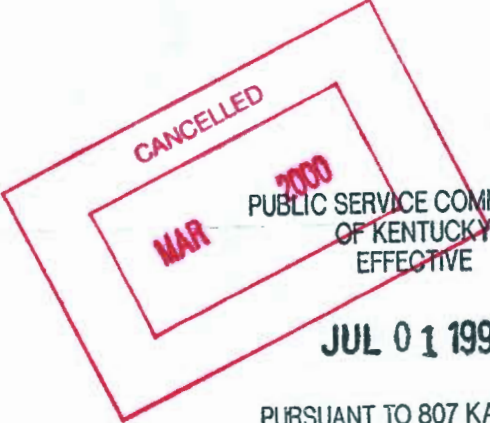
For NKWSD Area Served

	P.S.C. No. <u>1</u>
Original	Sheet No. <u>5</u>
Adopting	P.S.CNo. <u>1</u>
Original	Sheet No. <u>5</u>

RATES, RULES AND REGULATIONS

SECTION I – GENERAL PROVISIONS Cont'd

- 11. No person other than an employee of the Water District, or a fireman in case of emergency, to use any fire hydrant on the water system without first having secured written permission from the Water District. No person shall use a fire hydrant on the water system without a regulation fire hydrant spanner wrench.
- 12. No person other than authorized employee of the District to remove a meter without permission from the District.
- 13. When a meter has been lawfully removed, it shall be unlawful to use water supplied by the service branch to which the meter was attached.
- 14. When a meter has been found to have been unlawfully removed, the water shall be discontinued and not restored until payment has been made for the estimated amount of the water used, any fine that may be imposed, and the payment of a \$20.00 reconnect fee.



PURSUANT TO 807 KAR 5:011,
 SECTION 9 (1)
 BY: Phyllis Lammie
 DIRECTOR, RATES & RESEARCH DIV.

Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: Dennis L. Willaman 3049 Dixie Highway, Edgewood, KY 41017
 Officer & Title: Dennis L. Willaman, P. E. Address
 General Manager

Northern Kentucky Water Service District

For NKWSD Area Served

PSC No: 7
Original Sheet No.
Canceling PSC No: 7
Original Sheet No.

Rates, Rules and Regulations

SECTION II - RETAIL WATER RATES

Campbell County Area

1. Rates

Table with 2 columns: Description (First 3,000 gallons used per quarter, Over 3,000 gallons used per quarter) and Rate (\$17.00 Minimum Bill, 3.18 per 1,000)

Minimum Quarterly charges by meter sizes shall apply only when consumption falls below the required amounts for each size meter.

Table with 2 columns: Meter Size (5/8", 3/4", 1", 1/2", 2", 3", 4", 6") and Rate (\$17.00, 21.57, 44.86, 98.36, \$158.57, 452.47, 835.01, 2,048.59)

- 2. Special Rules - consumption to property served through two or more meters and using more than 100,000 gallons per month or 300,000 gallons per quarter will be billed in total as one bill monthly or quarterly as requested.
3. Delayed Payment Charge: 10% Penalty

Kenton County Area

1. Monthly Service Rate

Table with 2 columns: Description (First 200 cubic feet, Next 1,300 cubic feet, Next 163,500 cubic feet, Over 165,000 cubic feet) and Rate (See fixed service charge, \$1.73 per 100 cubic feet, 1.49 per 100 cubic feet, .90 per 100 cubic feet)

Customers in Subdistrict A shall be assessed a monthly surcharge in the amount of \$17.08
Customers in Subdistrict B shall be assessed a monthly surcharge in the amount of \$24.00
Customers in Subdistrict R shall be assessed a monthly surcharge in the amount of \$21.36
Customers in Subdistrict RL shall be assessed a monthly surcharge in the amount of \$37.50
Customers in Subdistrict C shall be assessed a monthly surcharge in the amount of \$30.00

PUBLIC SERVICE COMMISSION OF KENTUCKY EFFECTIVE MAY 07 1999 PURSUANT TO 807 KAR 5:011, SECTION 9 (1) BY Stephan Bell SECRETARY OF THE COMMISSION

Date of Issue: August 26, 1999 Date Effective: May 17, 1999

Issued By: Ronald J. Barrow, MPA Interim General Manager
100 Aqua Drive, Cold Spring, KY 41076
Address

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served
 P.S.C. No. 1
 Original Sheet No. 7
 Adopting P.S.C.No. 1
 Original Sheet No. 7

RATES, RULES AND REGULATIONS

SECTION II - RETAIL WATER RATES Cont'd

2. Quarterly Rates

First	600 cubic feet	See fixed service charge
Next	3,900 cubic feet	\$1.73 per 100 cubic feet
Next	490,500 cubic feet	1.49 per 100 cubic feet
Next	495,000 cubic feet	.90 per 100 cubic feet

Customers in Subdistrict A shall be assessed a monthly surcharge in the amount of \$17.08
 Customers in Subdistrict B shall be assessed a monthly surcharge in the amount of \$24.00

3. Fixed Service Charge

<u>Meter Size</u>	<u>Monthly Service Charge</u>	<u>Quarterly Charge</u>
5/8 "	\$ 5.47	16.42
3/4 "	7.28	21.84
1 "	10.87	32.61
1 1/2 "	19.82	59.46
2 "	30.57	91.71
3 "	55.66	166.98
4 "	91.49	274.47
6 "	181.07	543.21
8 "	288.57	865.71
10 "	449.82	1,349.46
12 "	593.16	1,779.48

CANCELLED

MAR 2000

JUL 01 1997

PUBLIC SERVICE COMMISSION
 OF KENTUCKY
 EFFECTIVE

PURSUANT TO 807 KAR 5.011,
 SECTION 9 (1)

BY: Phyllis Lannin
 DIRECTOR, RATES & RESEARCH DIV.

Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: Dennis L. Willaman 3049 Dixie Highway, Edgewood, KY 41017
 Officer & Title: Dennis L. Willaman, P. E. Address
 General Manager

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served
P.S.C. No. 1
Original Sheet No. 8
Adopting P.S.C.No. 1
Original Sheet No. 8

RATES, RULES AND REGULATIONS

SECTION III - WHOLESALE WATER SALES

Campbell County and Kenton County Area Wholesale Rates

Boone County	\$	1.44 per 1000 gallons
City of Bromley		1.44 per 1000 gallons
City of Florence		1.44 per 1000 gallons
City of Ludlow		1.44 per 1000 gallons
City of Walton		1.44 per 1000 gallons
Pendleton County		1.93 per 1000 gallons
Taylor Mill Water Commission		1.44 per 1000 gallons
Winston Park Water Department		1.44 per 1000 gallons

SECTION IV - MISCELLANEOUS SERVICE FEES

Campbell County and Kenton County Area Non-Recurring Charges:

Returned Check Charge	\$8.00
Water Hauling Station	3.50 per 1,000 gallons
Reconnection Fee	20.00
Overtime Charge	30.00

CANCELLED
MAR 2000
PUBLIC SERVICE COMMISSION OF KENTUCKY EFFECTIVE JUL 01 1997

PURSUANT TO 807 KAR 5:011, SECTION 9 (1)
BY: Phyllis Lannin
DIRECTOR, RATES & RESEARCH DIV.

Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: Dennis L. Willaman 3049 Dixie Highway, Edgewood, KY 41017
Officer & Title: **Dennis L. Willaman, P. E.** Address
General Manager

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served
P.S.C. No. 1
Original Sheet No. 9
Adopting P.S.CNo. 1
Original Sheet No. 9

RATES, RULES AND REGULATIONS

SECTION V – CUSTOMER BILL OF RIGHTS

As a residential customer of a regulated public utility in Kentucky, you are guaranteed the following rights subject to Kentucky Revised Statutes and the provisions of the Kentucky Public Service Commission Administrative regulations:

- You have the right to service, provided you (or a member of your household whose debt was accumulated at your address) are not indebted to the utility.
- You have the right to inspect and review the utility's rates and tariff operating procedures during the utility's normal office hours. (8:00 AM to 5:00 PM, Monday through Friday).
- You have the right to be present at any routine utility inspection of your service conditions.
- You must be provided a separate, distinct disconnect notice alerting you to a possible disconnection of your service if payment is not received.
- You have the right to dispute the reasons for any announced termination of your service.
- You have the right to negotiate a partial payment plan when your service is threatened by disconnection for non-payment. If the outstanding arrears is less than \$150.00, you may apply for a payment plan not to exceed 30 days from the date of original cut-off date. If your arrears is over \$150.00, a payment for longer than 30 days can be arranged, but not to exceed 180 days in length. In both cases, the customer must apply for the payment agreement prior to termination, and 1/3 of the bill must be paid at the time arrangements are made.
- You have the right to maintain your utility service for up to thirty (30) days upon presentation of a medical certificate issued by a health official.
- You have the right to prompt (within 24 hours) restoration of your service when the cause for discontinuance of the service has been corrected.
- You have the right to contact the Public Service Commission regarding any dispute that you have been unable to resolve with your utility. CALL TOLL FREE 1-800-772-4636.

CANCELLED
PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE
MAR
JUL 01 1997

PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)

BY: Phyllis Lanning
DIRECTOR OF RATES & RESEARCH DIV.
July 1, 1997

Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: Dennis L. Willaman 3049 Dixie Highway, Edgewood, KY 41017
Officer & Title: Dennis L. Willaman, P. E. Address
General Manager

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

P.S.C. No. 1
Original Sheet No. 11
Adopting P.S.C.No. 1
Original Sheet No. 11

RATES, RULES AND REGULATIONS

SECTION VII – PAYMENT PLAN AGREEMENT Cont'd

1. If the total arrears prior to termination is less than \$150.00, the customer may apply for up to a 30 day extension on a payment plan basis, and paying 1/3 of the bill at the time of application.
2. If the total arrears prior to termination is greater than \$150.00, the customer is required to pay 1/3 of the bill and apply for a payment plan for longer than 30 days, but not to exceed 180 days. All new billing after the payment agreement must be paid up to date along with payment agreement amount.

In both options, if a customer is on a payment plan agreement, and fails to make any one payment, the service will be terminated without notice and will not be reconnected until payment is made in full for all outstanding arrears.

The customer must apply for a payment plan agreement in advance of termination date. Once the service has been terminated, payment plan will not be offered.

Payment Plan Agreement shown in the Forms Section.

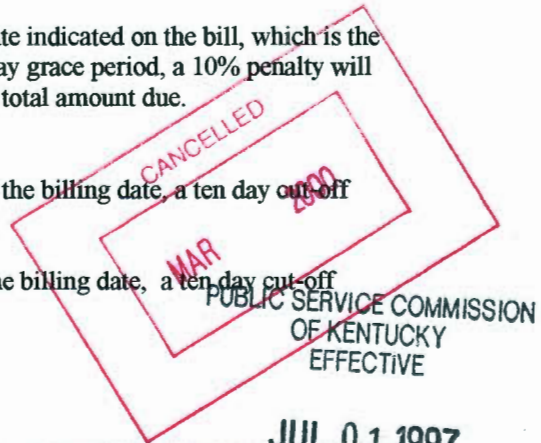
SECTION VIII – PAYMENT OF BILLS

1. Kenton County - Water bills shall become delinquent on the date indicated on the bill, which is 21 days after the billing date, at which time, a 10% penalty is added and shown on the bill as the gross amount.

Campbell County – Water bills shall become delinquent on the date indicated on the bill, which is the 3rd of the following month after the billing date. Following an 8 day grace period, a 10% penalty will be added. Subsequently, the customer will be sent a notice of the total amount due.

2. Kenton County – If the bill is not paid within thirty-six days after the billing date, a ten day out-off notice will then be subsequently issued.

Campbell County – If the bill is not paid within sixty days after the billing date, a ten day out-off notice will then be subsequently issued



Date of Issue: July 1 1997

Date Effective: July 1, 1997 PURSUANT TO 807 KAR 5:011, SECTION 9 (1)

Issued By: Dennis L. Willaman
Officer & Title: Dennis L. Willaman, P. E.
General Manager

BY: Phillip Lannin
Address: 3049 Dixie Highway, Edgewood, KY 40121
REGULATORY RATES & RESEARCH DIV.

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

P.S.C. No. 2

First Revised Sheet No. 12

P.S.C.No. 1

CancelingOriginal Sheet No. 12

RATES, RULES AND REGULATIONS

SECTION VII I - PAYMENT OF BILLS Cont'd

- 3. Any water user who has been delinquent, or has refused to pay past bills, may be required to place a cash deposit with the District in the sum equal to 1/12 of the customer's annual bill where bills are rendered monthly or 4/12 where bills are rendered quarterly.
- 4. In the event that the water service is disconnected for nonpayment of bills or failure to comply with the District Rules and Regulations, a reconnection fee will be added to the bill and the customer will be required to pay the full amount due plus the reconnection fee before the water service will be restored to said customer.
- 5. Payment of bills in Subdistricts: Water bills shall become delinquent on the date indicated on the bill, which is 15 days after billing date; at which time, a 10 percent penalty is added and shown on the bill as the gross amount due. Paragraphs 3 and 4 above also apply.

SECTION IX - ADJUSTMENT OF WATER BILLS

No reduction in water charges or billing shall be made for leakage except in cases where it shall occur upon an investigation that the leakage is underground and not subject to detection by ordinary methods and where the owner and other occupants of the premises are free from negligence in causing or failing to report the leakage or in cases during periods of emergency where and by reason of shortages of material or manpower, immediate repairs are not available. No reduction shall be permitted in an amount to exceed 50 percent of the estimated leakage

SECTION X - METER LOCATION AND REQUIREMENTS

- 1. The Water District will determine or approve all meter locations. The owner or water user shall be responsible for maintaining a safe accessible place for the meter to be installed in a ground level meter box with approved covering in the yard. If the customer requests that the District relocate the existing outside meter setting to another outside location that is agreeable with the District, or to move a meter setting from inside to an outside meter setting, then customer will pay the relocation charges per the District's Invoice Billing Policy. However, if the said relocation is initiated by the District to benefit the District for maintenance purposes, then this fee may be waived by the District. The customer is responsible for making the connection to the new meter setting. Fee will not exceed the cost of a new service in any case. Should the customer have multiple existing inside meters on a single service line and request that they be moved outside, the District may waive the relocation fee if the customer installs new individual service lines to the curb. Should a customer replace their service line, the

PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE
MAR 10 1998
 PURSUANT TO 807 KAR 5:011,
 SECTION 9 (1)
 BY: Stephan Bue
 SECRETARY OF THE COMMISSION

Date of Issue: January 26, 1997

Date Effective: January 1, 1998

Issued By: Dennis L. Willaman 3049 Dixie Highway, Edgewood, KY 41017
 Officer & Title: Dennis L. Willaman, P. E. Address
 General

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

P.S.C. No. 2

First Revised Sheet No. 13

P.S.C.No. 1

Canceling Original Sheet No. 13

RATES, RULES AND REGULATIONS

SECTION X - METER LOCATION AND REQUIREMENTS Cont'd

customer can request the District to replace the District's meter setting and/or service line if they are galvanized or lead service. the District may also waive any fees associated with the work.

- 2. Where a meter is located within a building, it shall be the responsibility of the customer to maintain appropriate conditions to prevent damage to the meter as a result of physical or freezing damage. meters shall be accessible during normal business hours for reading, shut offs and normal maintenance. If normal access to the meter is refused, the District shall require the meter to be moved outside and all cost incurred shall be born by the customer. If the customer fails to move service outside after 30 days written notice from the District, water service shall be discontinued and not turned on until service is moved outside. Should the meter be damaged, the District will replace the Meter at a charge of the cost of the meter and time and material, and the customer will be billed per the District's Invoice Billing Policy. If the customer fails to pay the invoice by the stated date, water service will be discontinued until payment is received. The customer will also be required to pay the additional \$20.00 reconnect fee.

SECTION XI - METER TEST

- 1. All District meters will be tested at least every ten years as stated by the P.S.C.
2. The meter testing procedure and equipment will conform and be in accordance with all regulations set by the Public Service Commission.
3. Meters will be removed and tested for accuracy when requested by any water customer providing that the water customer or a representative of the customer accompany said meter to the office to witness the test. If the meter is within the allowable + or - 2% accuracy, the customer will be charged for the cost of the test. For a 1" meter or smaller, the charge is \$30.00 per test. For meters larger than 1", the charge is the actual cost to the Water District for the test. In the event the meter accuracy varies more than two percent, the cost of the testing shall be borne by the District and a new or reconditioned tested meter will be installed at no cost to the customer. If the meter is more than two percent fast, a refund shall be computed on the basis of the percentage fast that the meter tested for a period not exceeding the previous 12 months.

SECTION XII - INVOICE BILLING POLICY

Work performed by District crews, equipment utilized and/or material supplied, will be invoice calculated as follows:

- a. Actual labor cost plus 40% of labor cost to cover labor overhead.

CANCELLED
PUBLIC SERVICE COMMISSION
MAR 2000
EFFECTIVE
JAN 01 1998

Date of Issue: January 26, 1997

Date Effective: Pursuant to 1998 KAR 5:011, January 9, 1998 SECTION 9 (1)

Issued By: Dennis L. Willaman

BY: Stephan B. Bell

Officer & Title: Dennis L. Willaman, P. E. General

3049 Dixie Highway, Edgewood, KY 40117

Address

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

Original P.S.C. No. 1
Adopting Sheet No. 14
Original P.S.C.No. 1
Original Sheet No. 14

RATES, RULES AND REGULATIONS

SECTION XII – INVOICE BILLING POLICY Cont'd

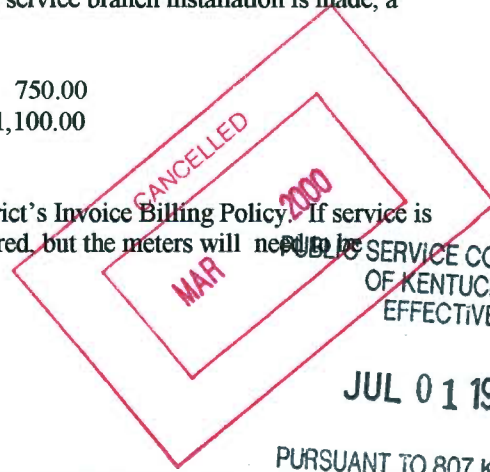
- b. Material cost plus 15% of material cost, plus 6% sales tax when applicable.
- c. Equipment cost at 28% of labor cost before 40% is added.
- d. Overhead cost at 10% of labor cost before 40% is added.
- e. Any other cost incurred by the District for the job being invoiced.

SECTION XIII– SERVICE INSTALLATIONS

1. Any property owner or prospective water user desiring water service and the installation of the service branch into the premises shall apply at the District Office. The owner or water user shall, in signing the application, agree to be bound by all the provisions of this operating code and as it may be amended from time to time. No branch shall be installed to serve property which does not abut the street or road of which the service main is located without specific approval of the District. No branch shall be tapped off a prestressed concrete water main. No branch shall be tapped off any water main 20" or larger without written approval from the Water District prior to application. Every building wherein water is used shall have a separate service branch and meter provided; however, any variation in this respect may be authorized by the District. The District reserves the right to specify the size service branch for each installation. When applications for a service branch installation is made, a tap-in fee shall be paid according to the following schedule:

5/8" connection	\$ 750.00
1" connection	1,100.00

1 1/2" and 2" service installations will be charged per the District's Invoice Billing Policy. If service is not installed by the Water District, no tap-in fee will be required, but the meters will need to be purchased from the District.



 PUBLIC SERVICE COMMISSION
 OF KENTUCKY
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Phyllis Lammie
DIRECTOR, RATES & RESEARCH DIV.

Issued By: *Dennis L. Willaman*
Officer & Title: Dennis L. Willaman, P. E.
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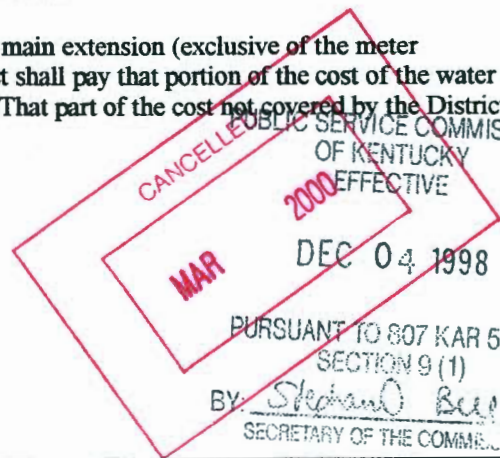
Rates, Rules and Regulations

SECTION XIII- SERVICE INSTALLATIONS Cont'd

2. Upon request from a customer for an enlargement of a service, the service shall be considered as new and price of a new service installation will be applicable for a 1" service or larger.
3. After the tap-in fee has been paid, the District shall tap the main and run the service connection branch from the main to a location behind the curb or a point to be determined by the Northern Kentucky Water Service District and an adequate service cut-off will be placed at that point.
4. The portion of the service branch from the service cut off to the building shall be installed by the owner or water user at no cost to the District. All service branches shall be subject to inspection and approval by the Water District before water service will be turned on for use.
5. The Water District shall retain possession of, and maintain the service line from the main to the service cut-off.
6. The property owner shall be responsible for maintenance and repair of the service line from the service cut-off to and throughout the premises. Failure to repair a leak or leaks, when notified of the same, within the time allowance on the notice, shall be sufficient to justify discontinuance of water service.
7. In cases where the property owner desires a water pressure other than that pressure provided by the Water District mains in surrounding area, it shall be the responsibility of the property owner to install the necessary devices to provide the desired pressure.
8. In cases where the service has been installed, the customer shall pay the minimum rate specified herein.

**SECTION XIV-A MAINLINE EXTENSION POLICY
OTHER THAN CONTRACTORS, DEVELOPERS & DISTRICT INITIATED
MAINLINE EXTENSIONS**

1. The District shall determine the total cost for a proposed water main extension (exclusive of the meter connections) and the total length of the connection. The District shall pay that portion of the cost of the water main extension equal to 50 feet for each applicant for service. That part of the cost not covered by the District's portion shall be contributed equally by those



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Rates, Rules and Regulations

**SECTION XIV-A MAINLINE EXTENSION POLICY
OTHER THAN CONTRACTORS, DEVELOPERS & DISTRICT INITIATED
MAINLINE EXTENSIONS Cont'd**

applicants desiring service on the main extension. Each applicant will also be required to pay the District's approved "tap-on-fee" for a meter connection to the main extension.

- 2. For a period of five years after the original construction (water main placed in-service) of the main extension each additional customer directly connected to each particular extension and not to laterals and extensions therefrom will be required to contribute to the cost of that water main extension based on a re-computation of both the District's portion of the total cost and each customer's contribution as set out above. Each year the District will refund to those customers that have previously contributed to the cost of each main extension itself that amount necessary to reduce their contribution to the currently calculated amount for each customer connected to that extension. All customers directly connected to each main extension for a five-year period after it is placed in service are to contribute equally to the cost of construction of the water main extension itself.

In addition, each customer must pay the approved "tap-on-fee" applicable at the time of their application for the meter connection. The "tap-on-fee" is not part of the refundable cost of the extension and may be changed during the refund period. After the five-year refund period expires, any additional customer applying for service on each main extension must be connected for the amount of the approved "tap-on-fee" only. It shall be the responsibility of the customers that have contributed to the main extension to notify the District on the "change of address" form that will be provided with the original application paperwork of the customer's up-to-date address. Refunds will be sent to the address of record and if returned will be kept by the District until the District is notified of a current address. Total amount refunded shall not exceed the amount paid to the Utility.

**SECTION XIV-B - MAINLINE EXTENSION POLICY
CONTRACTORS AND DEVELOPERS**

An applicant desiring a water line extension to a proposed real estate subdivision will be required to pay the entire cost of the extension. It is the applicant's responsibility to notify the District prior to the start of construction so a cost for the extension can be determined and approved by the District. Each year, a refund period of five (5) years after the water main is placed in-service, the utility shall refund to the applicant who paid for the extension a sum equal to the cost of fifty (50) feet of the extension installed by the developer, and not to extensions

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Rates, Rules and Regulations

**SECTION XIV-B – MAINLINE EXTENSION POLICY
CONTRACTORS AND DEVELOPERS Cont'd**

or laterals therefrom. It shall be the responsibility of the applicant who paid for the extension to notify the District on the form that will be provided with the original application papers of the customer's up-to-date address. Refunds will be sent to the address on record and if returned will be kept by the District until the District is notified of a current address. Total amount refunded shall not exceed the amount paid by the applicant.

No refund shall be made to the applicant after the refund period ends. There is not refund to the applicant for customers within the real estate subdivision itself.

In addition each new customer must pay the approved "tap-on-fee" applicable at the time of their application for the meter connection. The 'tap-on-fee' is not part of the refundable cost of the extension and may be changed during the refund period. After the five-year refund period expires, any additional customer applying for service on each main extension must be connected for the amount of the approved "tap-on-fee" only.

**SECTION XIV-C – MAINLINE EXTENSION POLICY
FOR MAINLINE EXTENSIONS INITIATED BY THE DISTRICT**

- 1. Where the District determines that a water main extension is feasible and desirable under established criteria, the District shall determine if sufficient interest among the property owners along the proposed water main extension exists to use Section XIV-A. If there is insufficient interest among the property owners along the proposed water main extension exists to use Section XIA-A, The District shall use the following method. Each prospective customer desiring service form the proposed water line extension shall pay for the cost equal to 100 feet of the proposed water line extension.

For a period of five years after the water main is placed in-service, each additional customer directly connected to the extension and not to laterals and extensions thereto will be required to contribute the cost of 100 feet of the water line extension ("required contribution amount"). If during this period the required contribution amount exceeds that required were the extension made pursuant to Section XIA-A, then the District will calculate the required contribution amount in accordance with Section XIA-A and will make refunds to all contributors in accordance with Section XIA-A. Five years after the water main is place in-service, no further contributions will be required and no refunds will be made.

In addition, each customer must pay the approved "tap-on-fee" applicable at the time of their application for the meter connection. The "tap-on-fee" is not part of the refundable cost of the extension and may be changed during the refund period. After the five-year period expires, many additional customer applying for service on each main extension must be connected for the amount of the approved "tap-on-fee" only. It shall be the responsibility of the customers that have contributed to the main extension to notify the District on the "change-of-address" form that will be provided with the original application paperwork of the customer's up-to-date address. Refunds will be sent to the address of record and if returned will be kept by the District until the District is notified of a current address.

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NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

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Adopting	P.S.CNo. <u> 1 </u>
Original	Sheet No. <u> 18 </u>

RATES, RULES AND REGULATIONS

SECTION XIV – WATER MAIN INSTALLATION Cont'd

Kenton Area

All persons desiring to construct water mains and connect same to the District's system shall, prior to commencement of such construction, submit detailed plans of same to the District for approval. Such plans must be prepared by a civil engineer registered in Kentucky, conform to the requirements and specifications of the State and County Health Departments and the Kentucky Inspection Bureau, and not interfere with the operation and plans for expansion of the District, and shall conform to the location, type and size of mains prescribed by the District in accordance with current District standards, specifications and drawings, and conform to all other reasonable regulations of the District.

The District shall not agree to assume maintenance and repairs of water mains constructed by others unless full control and ownership of said mains is conveyed to the District, and the contractor agrees in writing to assume full responsibility for maintenance and repairs to the water main for a period of twelve (12) months from the construction date.

The District reserves the right to require all transmission mains constructed hereunder to be at least as large in diameter as the main to which it is connected and shall be a minimum of 8" in diameter in subdivisions and improved areas and shall be greater in diameter where the District believes the future growth of the area warrants.

**Water Main Installation Financed by Assessments
To Benefited Property Owner**

Residents of the District may request the Water District to extend the water distribution system to provide water service to their properties. The District will comply with this request following the guidelines established in the KRS Chapter 74 titled Water Districts. The following is an outline of the procedure:

1. The Water District must receive a signed petition from the benefiting property owners requesting water service.
2. The District will reply with an estimate of the total project cost.
3. A request from the benefiting property owners for a preliminary assessment roll must be received by the Water District. The benefited property owners must provide deed book references for the benefited properties. A preliminary assessment on each benefited property will be determined by classification of acreage in accordance with KRS 74.130.

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NORTHERN KENTUCKY WATER SERVICE DISTRICT

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Original	Sheet No. <u>19</u>

RATES, RULES AND REGULATIONS

SECTION XIV – WATER MAIN INSTALLATIONS Cont'd

4. A public hearing before the Kenton County Judge/Executive will be held concerning the construction and financing of the proposed project, KRS 74.150.
5. The Kenton County Judge/Executive will issue an order concerning the disposition of the project.
6. If the order provides for the construction of the proposed project and financing by assessment to the benefited properties, the Water District will have the project designed, bid and constructed.
7. The Water District will prepare a final assessment roll using the total actual project costs.
8. A public hearing before the Kenton County Judge/Executive will be held concerning the final assessment roll, KRS 74.160.
9. The Kenton County Judge/Executive will issue an order concerning the final assessment roll and liens placed upon the benefited properties.
10. The benefited property owners will be billed by the Water District in accordance with the order from the Kenton County Judge/Executive.
11. The normal service connection fees are also the responsibility of the property owner upon application for water services.

SECTION XV – SPECIAL CONTRACTS

The District reserves the right to provide special services for a user on a contract basis.

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NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

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RATES, RULES AND REGULATIONS

SECTION XVI - LINE LOCATION POLICY

The Northern Kentucky Water Service District requires that all water main location requests be made a minimum of 48 hours prior to starting work. This is to ensure that an inspection can be scheduled out with the proper information to locate water mains.

Should the situation arise in which a request for a water main location on the same day as the work is to be done, the District will make every effort to fill that request. However, it may be possible that due to certain circumstances, the District may not be able to respond on the same day. If this should happen and the party requesting the location proceeds with the work and causes damage to District's property, it will be the responsibility of the party causing the damage to pay for any and all repair costs.

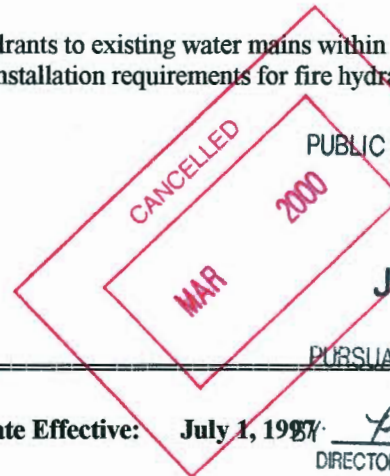
The District's hours for calling in locations are Monday through Friday, 8:00 AM to 4:30 PM. If work is to be done on Saturday or Sunday, a call for water main locations must be placed by 4:30 PM on Thursday.

SECTION XVII - ABANDONED WATER MAINS

In cases where the water main to which the customers service is tapped is abandoned due to obsolescence, age or deterioration, the Water District shall provide a new tap to another water main which abuts the customer's premises. The District shall install a new service line to a location behind the curb and an adequate service cut off will be placed at that point. It shall be the customers responsibility to install a service line from the service cut off to the premises at no cost to the District. Unless an emergency situation exists, the District shall give two (2) weeks notice before abandoning the water main.

SECTION XVIII - FIRE HYDRANT INSTALLATION POLICY

The District will install District owned and City owned fire hydrants to existing water mains within the District's service area, where the Public Service Commission installation requirements for fire hydrants are met as follows:



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For NKWSD Area Served

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RATES, RULES AND REGULATIONS

SECTION XVIII – FIRE HYDRANT INSTALLATION POLICY Cont'd

1. A written request must be submitted to the District by the applicant(s) desiring the fire hydrant installation.
2. Submitting applicant(s) must pay for all material at current District cost prior to hydrant installation.
3. The Water District will contribute the labor for the hydrant installation because it recognizes the benefit of the fire hydrant for flushing purposes.
4. Fire hydrant location will be determined by the District and local Fire Department.
5. Materials to be paid for by customers include the following: 6" by 6" Anchoring Tee, 6" Gate Valve, 6" Anchoring Nipple, 5 ¼ Fire Hydrant, 6" Solid Sleeve, and Valve Box.

SECTION XIX – FIRE HYDRANT MAINTENANCE POLICY

1. The Local Fire Departments are responsible for:
 - a. Notify the Northern Kentucky Water Service District
 1. To report any problems with a fire hydrant by submitting the proper "Fire Hydrant Inspection Reports" to the Water District.
 2. To report the amount of water used for flow testing and flushing fire hydrants, training drills using fire hydrants, refilling fire engine tanks, fire emergencies, and any other use for fire hydrants. These figures only need to be an estimated amount.
 3. When a fire hydrant is utilized for any other purpose than for an emergency. This includes: flow testing and flushing fire hydrants, training drills using fire hydrants (night or day), refilling the fire engine tanks on a non-emergency basis, and any other non-emergency use for fire hydrants.

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NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

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RATES, RULES AND REGULATIONS

SECTION XIX - FIRE HYDRANT MAINTENANCE POLICY Cont'd

- 4. When a fire hydrant is utilized for an emergency purpose, the District shall be notified as soon as practical.
b. Coordinated Inspection of the working condition and accessibility of each public fire hydrant located in their jurisdiction including:
1. Operation and flow testing of all fire hydrants coordinated with the Water District.
2. Flow testing and inspection should be conducted in the spring and fall only. Summer flow testing and inspection cause a lot of additional problems due to increased demand on the system.
3. Notation of any discrepancies or problems with the fire hydrant as to its operation or flows and reporting them to the Water District.
c. Winterization (pumping them dry if they do not self drain) of all the hydrants in their area to avoid freezing.
d. Maintenance of the following items for public fire hydrants:
1. Lubricating the threads of the discharge caps and the operating nut of the fire hydrant.
2. Maintaining accessibility and visibility.
3. Replace nozzle cap gaskets when they are missing or damaged beyond their usefulness.
4. Painting the entire fire hydrant, "red for high pressure zones" and "yellow for all other zones". The only exception to this is, if the fire department elects to color code the hydrants as to the flows available. Only the color of the dome can then be changed.

II. Cities which own the fire hydrants are responsible for:

a. Notify the Northern Kentucky Water Service District:

- 1. When a fire hydrant is utilized, a fire hydrant permit shall be obtained from the District prior to use.

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NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

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Adopting P.S.C.No. 1
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RATES, RULES AND REGULATIONS

SECTION XIX - FIRE HYDRANT MAINTENANCE POLICY Cont'd

- 2. Notation of any discrepancies or problems with the fire hydrant as to its operation or flows and reporting them to the District by submitting the proper "Fire Hydrant Inspection Reports", if the District performs hydrant maintenance work for the city. If the District makes repairs to a city owned fire hydrant, the city is responsible for all cost incurred for the repairs and will be billed per District's Invoice Billing Policy.
- 3. To report the amount of water used from a fire hydrant.
- b. Winterization (pumping them dry if they do not self drain) of all the hydrants in their area to avoid freezing.
- c. Maintenance of the following items for public fire hydrants:
 - 1. Lubricating the threads of the discharge caps and the operating nut of the fire hydrant.
 - 2. Maintaining accessibility and visibility.
 - 3. Replace nozzle cap gaskets when they are missing or damaged beyond their usefulness.
 - 4. Painting the entire fire hydrant, "red for high pressure zones" and "yellow for all other zones". The only exception to this is, if the fire department elects to color code the hydrants as to the flows available. Only the color of the dome can then be changed.
- d. Cities that own fire hydrants:

Alexandria	Cold Spring
Crestview	Ft. Thomas
Highland Heights	Melbourne
Mentor	Silver Grove
Southgate	Wilder

- e. Cities which turn over ownership to District will then follow procedures in item No. 1. OF KENTUCKY PUBLIC SERVICE COMMISSION EFFECTIVE

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For NKWSD Area Served
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RATES, RULES AND REGULATIONS

SECTION XIX – FIRE HYDRANT MAINTENANCE POLICY Cont'd

III The Northern Kentucky Water Service District is responsible regardless of fire hydrant ownership for:

- a. Repair of all public fire hydrants within a reasonable time frame subject to the District's work load after the District receives proper written notification from the fire departments or city with the exception of items listed under Fire Department and City responsibilities.
- b. Supplying paint, lubricant and nozzle cap gaskets to any fire department in the District's service area.
- c. Notification of the local fire department when any fire hydrant in their service area is going to be out of service due to scheduled shut downs, main breaks, maintenance, etc. In cases of an emergency shut down, notification will be made as soon as practical.
- d. Winterization (pumping them dry if they do not self drain) of all the hydrants used for system operation and maintenance to avoid freezing between November 15 and March 30.

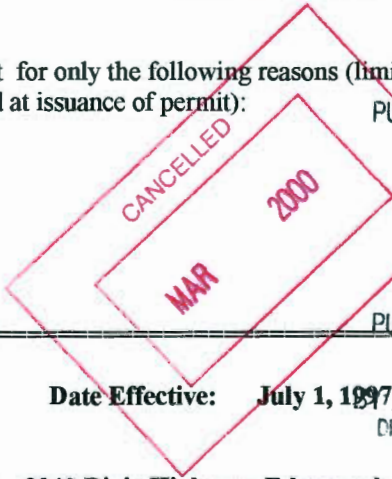
SECTION XX – FIRE HYDRANT USE PERMITS FOR PRIVATE OR PUBLIC FIRE HYDRANTS

PURPOSE: To establish a complete uniform policy for issuance of fire hydrant use permits and specify control of the use of hydrants in the service area of the Northern Kentucky Water Service District by the District.

DETAILS: Temporary water service may be made available from fire hydrants in the District's service area upon proper application and approval by the Water District. Fire hydrant permits are available at the Water District's Offices and are approved based on available water, location of fire hydrants, and size of meter required.

Fire Hydrant Permits are normally issued by the District for only the following reasons (limited to duration of the need, but in no case longer than 30 days, as stated at issuance of permit):

- 1. Filling swimming pools.



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Original Sheet No. 25

RATES, RULES AND REGULATIONS

**SECTION XX – FIRE HYDRANT USE PERMITS
FOR PRIVATE OR PUBLIC FIRE HYDRANTS Cont'd**

- 2. Instances which are non-recurring in a given area, such as:
 - a. sewer flushing
 - b. mud jacking of streets
 - c. paving projects
 - d. demolition dust control
 - e. street cleaning
 - f. street cutting
- 3. Street sweepers which use designated hydrants.
- 4. Other purposes as deemed necessary by the District.

All fire hydrant permit connections shall be properly metered and shall have proper backflow protection. Metering devices and backflow prevention devices shall be furnished by the District and obtained at the issuance of permit with the exception:

No Fire Hydrant Permit shall be issued for a period of more than 30 days without renewal.

No Fire Hydrant Permit shall be issued for construction purposes where a permanent service will be required at a future date.

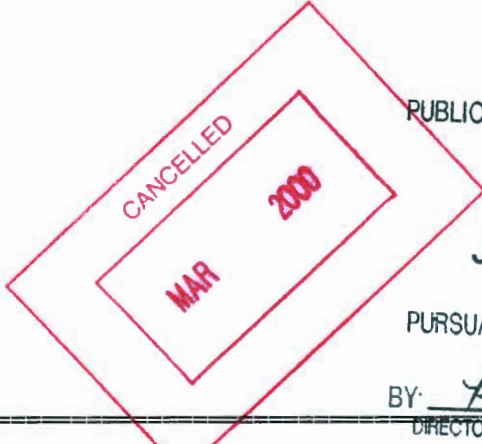
Contractors performing road projects for which the time of construction is longer than 90 calendar days, desiring water service for any reason shall determine a central location, agreeable by the District, and shall cause to be constructed a service to meet their needs as per the Rules and Regulations of the District.

DEPOSITS, FEES and CHARGES:

Hydrant Usage Deposit – A refundable deposit shall be placed with the District, from which any charges shall be deducted for damages and unbilled water, and the balance returned to the holder of the permit.

Deposit charges are as follows:

1 to 5 days = \$250.00
5 to 30 days = \$1,000.00



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For NKWSD Area Served

	P.S.C. No. <u>1</u>
Original	Sheet No. <u>26</u>
Adopting	P.S.C.No. <u>1</u>
Original	Sheet No. <u>26</u>

RATES, RULES AND REGULATIONS

**SECTION XX – FIRE HYDRANT USE PERMITS
FOR PRIVATE OR PUBLIC FIRE HYDRANTS Cont'd**

Each Fire Hydrant Permit will require a daily fee. The daily fee is as follows:

- 1" meter assembly with 5/8" outlet = \$15.00 per calendar day
- 3" meter assembly with 2 1/2" outlet = \$30.00 per calendar day

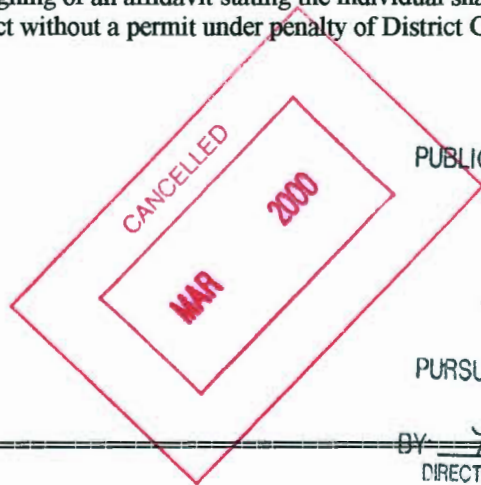
Water consumption shall be billed at the normal rates of the District as established by Tariff.

The holder of a Fire Hydrant Permit shall be responsible for any damage (including freezing), loss, or theft of the meter assembly and for any damage to the fire hydrant, and will be charged for repairs at a rate of time and material + 10%. If there is any leakage between the fire hydrant and the connection to the permit holder's hose connection, the fire hydrant shall be immediately shut off and the District notified.

CHARGES FOR ESTIMATED USAGE WHEN NOT HAVING A PERMIT OR NOT USING METERING DEVICES:

No person, firm, or corporation shall use or make a connection to use water from a fire hydrant or other available source of water unless a properly authorized Fire Hydrant Permit is issued by the District. Any connections, hoses, wrenches, or appurtenances attached to a fire hydrant without a permit issued by the District shall be immediately confiscated by any employee of the District and the proper Legal Authority will be notified for the Theft of Service. In addition, where no permit was issued and there is no way to determine actual water usage, an estimated amount equal to the cost of the water flowed for four (4) hours @ 250 gpm plus Damages to Distribution System will be charged.

Confiscated items may be returned to the individual(s) at the District Office upon payment for estimated water used, any damage to District property, and signing of an affidavit stating the individual shall not again use a hydrant in the service area of the District without a permit under penalty of District Court Citation.



**PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE**

JUL 01 1997

**PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)**

BY *Phillip Lanning*
DIRECTOR, RATES & RESEARCH DIV

Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: *Dennis L. Willaman*
Officer & Title: **Dennis L. Willaman, P. E.
General Manager**

**3049 Dixie Highway, Edgewood, KY 41017
Address**

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

	P.S.C. No.	<u>1</u>
Original	Sheet No.	<u>27</u>
Adopting	P.S.C.No.	<u>1</u>
Original	Sheet No.	<u>27</u>

RATES, RULES AND REGULATIONS

**SECTION XX – FIRE HYDRANT USE PERMITS
FOR PRIVATE OR PUBLIC FIRE HYDRANTS Cont'd**

PERMANENT INSTALLATION OF METER & BACKFLOW PREVENTER:

Cities, County Agencies, and other groups as approved by the District, requesting permits for instances which are non-recurring in a given area, may install a meter (purchased from the District), an approved backflow prevention device or method, and appurtenances for permanent mounting on their equipment. The installation must be approved by the District. A Fire Hydrant Permit shall still be required for a specific hydrant(s) as stipulated previously, but the daily fee shall be waived. The meter must be delivered to the Water District's Office on or before the day of Fire Hydrant Permit expiration. At this time, the meter shall be read and billed to the permit holder. If permitted, the meter shall be re-issued for an additional time period. On a yearly basis, the meter must be tested by the Meter Service Department and the approved backflow preventer shall be tested by a Certified Backflow Technician acceptable to the District.

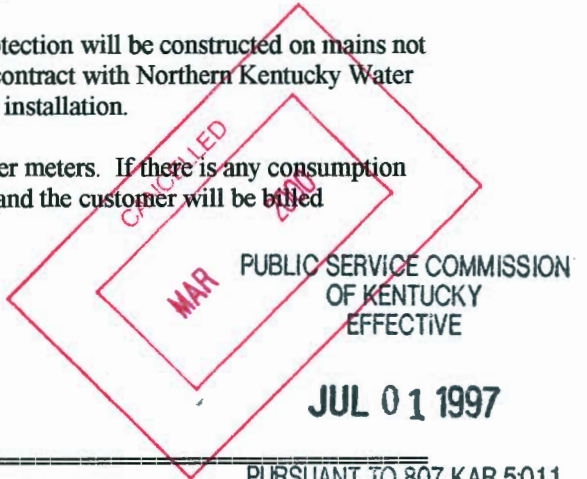
SECTION XXI – WATER SERVICE FOR FIRE DEPARTMENTS

Water is provided to fire departments served by the Water District for emergencies and their prevention at "No Charge".

**SECTION XXII – PRIVATE FIRE HYDRANTS AND
SPRINKLING SYSTEMS**

Connections from the water distribution system for private fire protection will be constructed on mains not less than 4" size. These connections will be handled on a special contract with Northern Kentucky Water Service District, and the person or persons requesting such service installation.

Fire line by-pass meters are read in conjunction with the other water meters. If there is any consumption registered, a minimum of 1200 cubic feet will be considered used and the customer will be billed accordingly.



Date of Issue: July 1 1997

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PURSUANT TO 807 KAR 5.011,
SECTION 9 (1)

BY: Phyllis Lammie
DIRECTOR, RATES & RESEARCH DIV.

Issued By: Dennis L. Willaman

3049 Dixie Highway, Edgewood, KY 41017

Officer & Title: Dennis L. Willaman, P. E.
General Manager

Address

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

	P.S.C. No. <u>1</u>
Original	Sheet No. <u>28</u>
Adopting	P.S.C.No. <u>1</u>
Original	Sheet No. <u>28</u>

RATES, RULES AND REGULATIONS

SECTION XXIII – CROSS CONNECTION CONTROL POLICY

GENERAL:

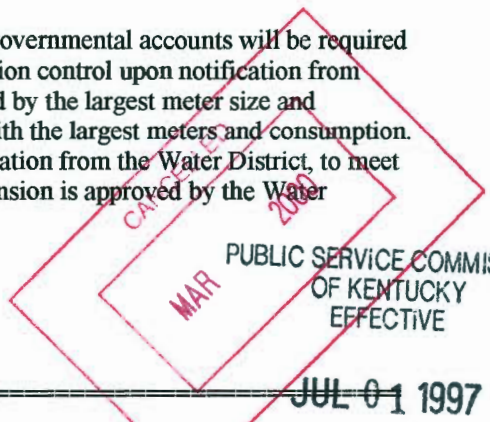
In accordance to Kentucky Division of Water Regulations, 401 KAR 8:020, Section 2, Para. 2, "Cross connections prohibited. All cross connections are prohibited. The use of automatic devices such as reduced pressure zone backflow preventers and vacuum breakers, may be approved by the cabinet in lieu of proper air gap separation. A combination of air gap separation and automatic devices shall be required where determined by the cabinet to be necessary due to the degree of hazard to public health. Every public water system shall determine if or where cross-connections exist and shall immediately eliminate them."

The Kentucky Division of Water 401 KAR 8:010, Section 1, Item 28, has defined cross-connections as a physical connection or arrangement between two (2) otherwise separate systems, one (1) of which contains potable water and the other being either water of unknown or questionable safety, or steam, gas or chemicals, whereby there may be flow from one (1) system to another, the direction of flow depending on the pressure differential between the (2) systems.

Northern Kentucky Water Service District is required to comply with 401 KAR 8:020, Section 2, Para. 2, as well as other Rules and Regulation for public water systems, which pertain to cross-connections, auxiliary intakes, bypasses, and inter-connections, and establish an effective, on-going program to control these undesirable water uses.

Therefore, the Northern Kentucky Water Service District's Board of Commissioners hereby establishes a Cross-Connection Control Policy for the service area of the Northern Kentucky Water Service District for the following customers:

1. All new commercial, industrial, multi-family, and governmental accounts will be required to meet the Water District Standards for cross-connection control upon notification from the Water District. Water service for new commercial and industrial accounts will not be turned on until the Water District requirements are met.
2. All existing commercial, industrial, multi-family, and governmental accounts will be required To meet the Water District Standards for cross-connection control upon notification from the Water District. Existing accounts will be prioritized by the largest meter size and consumption for that meter size, inspection will start with the largest meters and consumption. Existing accounts will have six (6) months upon notification from the Water District, to meet Water District Standards unless an additional time extension is approved by the Water District.



 PUBLIC SERVICE COMMISSION
 OF KENTUCKY
 EFFECTIVE
 JUL 01 1997

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PURSUANT TO 807 KAR 5.011,
SECTION 9 (1)

Issued By: *Dennis L. Willaman*
Officer & Title: Dennis L. Willaman, P. E.
 General Manager

3049 Dixie Highway, Edgewood, KY 41013
 Address *Shelly Lannin*
 DIRECTOR, RATES & RESEARCH DIV.

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

	P.S.C. No. <u>1</u>
Original	Sheet No. <u>29</u>
Adopting	P.S.C.No. <u>1</u>
Original	Sheet No. <u>29</u>

RATES, RULES AND REGULATIONS

SECTION XXIII – CROSS CONNECTION CONTROL POLICY Cont'd

3. Severe high hazard accounts will be required to meet the Water District Standards for cross-connection control upon notification from the Water District. A severe high hazard customer creates a real or potential threat of contamination or pollution of a physical or toxic nature to the health and well-being of the public water supply. These customers continuously have hazardous cross-connections or the potential hazards are so great that these premises need to be prioritized by the District's Cross Connection Control Program. Existing accounts will be prioritized by the largest meter size and consumption for that meter size, inspection will start with the largest meters and consumption. Existing accounts will have six (6) months upon notification from the Water District, to meet Water District Standards unless an additional time extension is granted by the Water District.

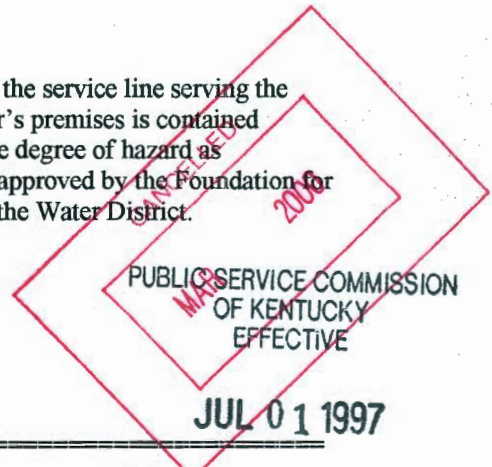
No person shall cause a cross-connection, auxiliary intake, bypass, or inter-connection to be made, or allow one to exist for any purpose whatsoever, unless the construction and operation of same meets the Water District Standards for cross connection control.

INSPECTION:

The Water District shall inspect all commercial and industrial properties served by the public water system where cross-connections with the public water system are deemed possible. Authorized representatives from the Water District shall have the right to enter, at a reasonable time, any property served by a connection to the public water system for the purpose of inspecting the piping system or systems thereof for cross-connections, auxiliary intakes, bypasses or inter-connections. On request, the owner, lessee, or occupant of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access, when requested, shall cause the District to classify the account as a severe high hazard account and the owner shall meet all District requirements for that classification.

REQUIREMENTS:

The Water District shall require the use of an approved protective device on the service line serving the premises to assure that any contamination that may originate in the customer's premises is contained therein. The type of protective devices to be installed shall correspond to the degree of hazard as determined by the Water District. All protective devices shall be listed and approved by the Foundation for Cross-Connection Control Research, University of Southern California and the Water District.



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SECTION 9 (1)

Issued By: *Dennis L. Willaman*
Officer & Title: **Dennis L. Willaman, P. E.**
General Manager

3049 Dixie Highway, Edgewood, KY 40017
Address

BY: *Phyllis Lammie*
DIRECTOR OF UTILS & RESEARCH DIV.

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served
P.S.C. No. 1
Original Sheet No. 30
Adopting P.S.C.No. 1
Original Sheet No. 30

RATES, RULES AND REGULATIONS

SECTION XXIII – CROSS CONNECTION CONTROL POLICY Cont'd

The methods of installation of backflow protective devices shall be approved by the Water District prior to installation and shall comply with the criteria set forth by the Water District's Standard Specifications & Drawings for the Installation of Backflow Prevention Devices. Any and all cost incurred with the installation and maintenance of cross-connection control devices and appurtenances shall be borne by the customer.

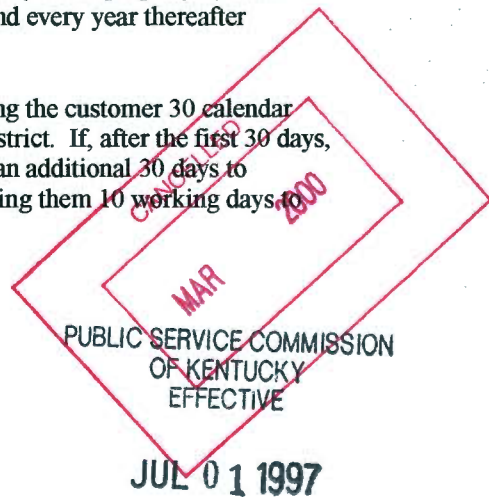
Any person who now has cross-connections, auxiliary intakes, bypasses, or inter-connections in violation of this policy shall be allowed a reasonable time to comply with the provisions of this policy. They will have six (6) months upon notification from the Water District, to meet Water District Standards unless an additional time extension is granted by the Water District.

The failure to correct conditions threatening the safety of the public water system as prohibited by this policy within the District approved time frame shall be grounds for termination of the water service. The Water District shall give the customer legal notification that water service will be discontinued, if proper protection has not been provided after approved time frame.

Where cross-connection, inter-connections, auxiliary intakes, or bypasses are found that constitute an extreme hazard of immediate concern of contaminating the public water system, the Water District shall require that immediate corrective action be taken to eliminate the threat to the public water system. Immediate steps shall be taken to disconnect the public water supply from the on-site piping system unless the hazard(s) is corrected immediately.

All approved backflow prevention devices shall be tested and certified that they work properly by a Water District approved certified backflow tester directly after system activation and every year thereafter according to the manufacturer's recommendations.

Test notices will be sent out by the Water District prior to the due date, giving the customer 30 calendar days to get the device tested and proper paperwork returned to the Water District. If, after the first 30 days, no action is taken, a second notice will be sent to the customer giving them an additional 30 days to comply. If, after this time, no action is taken, a third notice will be sent, giving them 10 working days to comply or water service will be discontinued at the end of 10 days.



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PURSUANT TO 807 KAR 5:011, SECTION 9 (1)

BY: *Phillis Lammie*
DIRECTOR, RATES & RESEARCH DIV.

Issued By: *Dennis L. Willaman* 3049 Dixie Highway, Edgewood, KY 41017
Officer & Title: Dennis L. Willaman, P. E. Address
General Manager

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

Original P.S.C. No. 1
Original Sheet No. 31
Adopting P.S.C.No. 1
Original Sheet No. 31

RATES, RULES AND REGULATIONS

SECTION XXIII – CROSS CONNECTION CONTROL POLICY Cont'd

The failure to maintain backflow prevention devices in proper working order shall be grounds for discontinuing water service to a premises. Likewise, the removal, bypassing or altering of a protective device or the installation thereof, so as to render the device ineffective, shall constitute grounds for discontinuance of water service. Water service to such premises shall not be restored until the customer has corrected or eliminated such conditions or defects to the satisfaction of the Water District.

The requirements contained herein shall apply to all premises served by the Northern Kentucky Water Service District regardless of political subdivision boundaries, and are hereby made a part of the conditions required to be met to provide water service to any premises. Such action, being essential for the protection of the water distribution system against the entrance of contamination which may render the water non-potable.

ENFORCEMENT:

Whenever any person neglects or refuses to comply with any of the provisions of this policy, the Water District shall discontinue water service until such cross-connection, auxiliary intake, bypass or inter-connection has been corrected.



Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: Dennis L. Willaman

Officer & Title: Dennis L. Willaman, P. E.
General Manager

3049 Dixie Highway, Edgewood, KY 41017
Address

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

P.S.C. No. 1
 Original Sheet No. 32
 Adopting P.S.C.No. 1
 Original Sheet No. 32


RATES, RULES AND REGULATIONS

CAMPBELL COUNTY KY. WATER DISTRICT

SERVICE ENDING NEXT READING DATE ACCOUNT NUMBER ACCOUNT NUMBER

METER READINGS USAGE CODE CHARGES POSTMASTER DELIVER TO

RETURN POSTAGE GUARANTEED
 FIRST CLASS MAIL
 U.S. POSTAGE
 PAID
 PERMIT NO. 102
 COLD SPRING, KY

CLASS  DUE DATE AMOUNT DUE AMOUNT DUE DUE DATE

RETURN THIS SLIP WITH PAYMENT

CAMPBELL COUNTY KENTUCKY
 WATER DISTRICT
 108 AQUA DRIVE
 P.O. BOX 220
 COLD SPRING, KY. 41078
 641-2010

A 10% PENALTY IS ADDED TO ALL ACCOUNTS NOT PAID ON OR BEFORE DUE DATE. FAILURE TO RECEIVE BILL DOES NOT EXCUSE PAYMENT PENALTY.



CHECK BOX IF YOU WOULD LIKE A COPY OF CURRENT RATES

CONVERSION FACTOR		
CUBIC FEET X 7.48 = GALLONS		
BILLING CODES		
WT - WATER	AR - APPEARS	PH - FIRE HYDRANT
SW - SEWER	EW - ESTIMATED WATER	PN - PENALTY
PM - PART MONTH	SP - SPRINKLER	SN - SCHOOL TAX
CR - CREDIT	FB - FINAL BILL	
CLASS CODES		
1. RESIDENTIAL	6. PUBLIC UTILITY	
2. COMMERCIAL	7. LOCAL GOVT.	
3. INDUSTRIAL	8.	
4. PUBLIC AUTHORITY	9. SPRINKLERS AND FIRE HYDRANT	
5. MUNICIPAL HYDRANT	10. CHURCH/SCHOOLS	

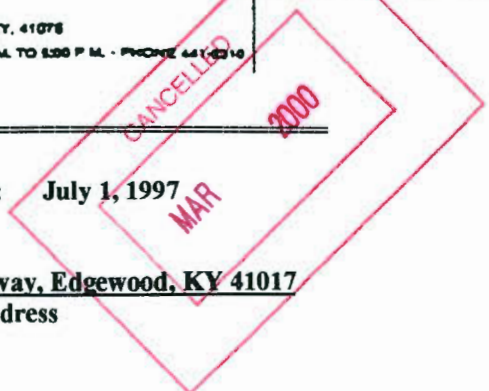
PUBLIC SERVICE COMMISSION OF KENTUCKY EFFECTIVE

JUL 01 1997

PURSUANT TO 807 KAR 5:011, SECTION 9 (1)

BY: *Phillip Lammie*
 DIRECTOR, RATES & RESEARCH DIV.

MAKE CHECK OR MONEY ORDER PAYABLE TO: C.C. KY. W.D.
 MAIL TO: C.C. KY. W.D.
 P.O. BOX 220
 COLD SPRING, KY. 41078
 OFFICE HOURS: MON. THRU FRI. 8:00 A.M. TO 5:00 P.M. - PHONE 641-2010



Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: *Dennis L. Willaman*
 Officer & Title: Dennis L. Willaman, P. E.
 General Manager

3049 Dixie Highway, Edgewood, KY 41017
 Address

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

Original P.S.C. No. 1
 Adopting Sheet No. 33
 Original P.S.C.No. 1
 Original Sheet No. 33

RATES, RULES AND REGULATIONS

P.O. 1710, COVINGTON, KY 41017-0010
 RETURN POSTAGE GUARANTEED
 METER NO. 0000-0000-0000
 SERVICE ADDRESS: 00000 ANY STREET, CRESCENT SPRGS
 ACCOUNT NO. 0000-0000-000

READINGS		USAGE	DAYS
PRESENT	PREVIOUS	100 CF	
00-00-00	00/00/00		
000000	000000	0000	000

WATER SERVICE: \$9,999.00
 SALES TAX: \$9,999.00
 SCHOOL TAX: \$9,999.00
 SURCHARGE: \$9,999.00
 SANITARY SEWER \$9,999.00
 XXXXXXXXXXXXXXXX: \$9,999.00
 XXXXXXXXXXXXXXXX: \$9,999.00
 XXXXXXXXXXXXXXXX: \$9,999.00
 PAST DUE BALANCE : \$9,999.00
 PAST DUE BALANCE DUE IMMEDIATELY

NET AMOUNT DUE:	
GROSS AMOUNT	PAY GROSS AFTER

ACCOUNT NO: 0000-0000-00

NET AMOUNT DUE: \$0000.00	
GROSS AMOUNT	PAY GROSS AFTER

RETURN THIS STUB WITH PAYMENT
 MAIL TO: FIRST CLASS MAIL
 NAME
 ADDRESS
 CITY, STATE, ZIP

PUBLIC SERVICE COMMISSION
 OF KENTUCKY
 EFFECTIVE

JUL 01 1997

PURSUANT TO 807 KAR 5:011,
 SECTION 9 (1)

BY: *Phyllis Lamm*
 DIRECTOR, RATES & RESEARCH DIV

Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: *Dennis L. Willaman*
 Officer & Title: Dennis L. Willaman, P. E.
 General Manager

3049 Dixie Highway, Edgewood, KY 41017
 Address

NORTHERN KENTUCKY WATER SERVICE DISTRICT

For NKWSD Area Served

Original P.S.C. No. 1
Adopting Sheet No. 34
Original P.S.C.No. 1
Original Sheet No. 34

RATES, RULES AND REGULATIONS



Campbell County Kentucky Water District

100 Aquia Drive • P.O. Box 220 • Cold Spring, Kentucky 41076
(606) 441-2310 • Fax 441-3824

PAYMENT AGREEMENT PLAN

CUSTOMER _____
ADDRESS _____
ACCOUNT # _____
AMOUNT DUE _____

I, _____, responsible for billing at the above listed address, agree to the following terms of this payment agreement plan:

1/3 of balance is to be paid on _____
payment schedule is weekly _____ or bi-weekly _____
failure to make schedule payments will result in immediate disconnecting of my water service--RECONNECT FEE OF \$20.00 will be charged

full balance must be paid within 30 days _____ (date)
balance over \$150.00 must be paid within 150 days _____ (date)
all future bills must be kept current and paid on time or the water service will be disconnected on scheduled cut-off days IF DISCONNECTED, ENTIRE AMOUNT MUST BE PAID, THIS IS BREACH OF CONTRACT.

SIGNATURE _____ DAYTIME PHONE _____
APPROVAL _____
WITNESS _____
DATE _____

PAYMENT DATE _____ AMOUNT DUE _____
PAYMENT DATE _____ AMOUNT DUE _____
PAYMENT DATE _____ AMOUNT DUE _____
PAYMENT DATE _____ AMOUNT DUE _____
PAYMENT DATE _____ AMOUNT DUE _____

PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE

PAID IN FULL _____ TURNED OFF _____ REC FEES \$20.00
TURNED ON _____

JUL 01 1997

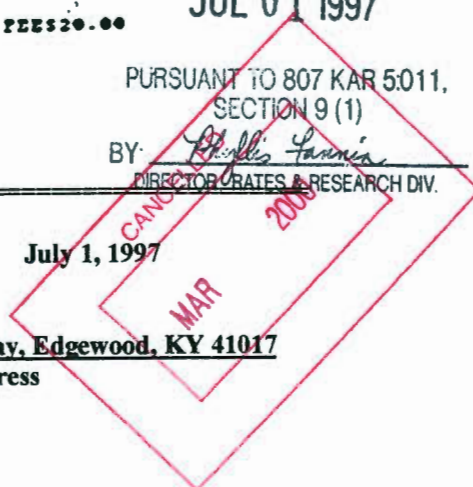
PURSUANT TO 807 KAR 5.011,
SECTION 9 (1)

BY: *Phillip Lammie*
DIRECTOR, RATES & RESEARCH DIV.

Date of Issue: July 1 1997

Date Effective: July 1, 1997

Issued By: *Dennis L. Willaman* 3049 Dixie Highway, Edgewood, KY 41017
Officer & Title: Dennis L. Willaman, P. E. Address
General Manager



JUN 09 1999

**WATER MAIN EXTENSION AGREEMENT
FOR APPLICANT AT TIME OF EXTENSION CONSTRUCTION**

PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)

This Agreement is made and entered into this _____ day of Stephan D. Bell
_____, _____, by and between _____
who resides at _____, hereinafter
referred to as "Customer," and the Northern Kentucky Water Service District, hereinafter
referred to as the "District."

SECRETARY OF THE COMMISSION

WHEREAS, Customer desires to participate in the construction of a water main extension pursuant to the District's Rates, Rules and Regulations; and

WHEREAS, the District desires to facilitate Customer's participation in the construction of the water main extension;

NOW, THEREFORE, Customer and the District hereby agree as follows:

1. Customer agrees to participate in the construction of a water main extension along _____ in accordance with the District's Rates, Rules and Regulations. The District shall determine the total cost (exclusive of the meter connection costs) and the total length of the water main extension and agrees to pay that portion of the total cost equal to fifty (50) feet for each applicant for service to the extension at the time of construction and for a period of five years after the extension is placed in service.

2. Customer understands that the total cost of the extension not covered by the District's contribution shall be paid, in equal shares, by all applicants desiring service on the extension at the time of construction and for a period of five years after the extension is placed in service. Customer agrees to pay its estimated contribution and actual share for the construction of the extension as outlined in paragraph 3 below. Customer also agrees to pay the District's approved "tap-on-fee" for a meter connection to the water main extension.

3. Based on the estimated costs for the water main extension, Customer's estimated contribution will be _____. Customer agrees to pay this amount to the District by _____. In consideration of Customer's payment of this amount, the District will proceed with the water main extension. After the extension is completed, the actual cost of the project will be determined. Customer agrees to pay to the District, within thirty (30) days after receiving written notification, any amount by which its actual share of the cost of the extension exceeds its estimated contribution. The District shall refund to Customer any amount by which Customer's estimated contribution exceeds its actual share of the cost.

4. For a period of five years after the water main extension is placed in service, each new applicant for connection to the water main extension (but not to laterals or extensions therefrom) will be required to contribute to the cost of the extension based on a recomputation of the District's portion and each customer's/applicant's share of the actual cost. Each year, the District will refund to those customers/applicants that have previously contributed to the cost of the extension

CANCELLED
MAR 2000

that amount necessary to reduce their contribution to the currently calculated amount for each customer/applicant on the extension.

5. Customer shall keep the District informed at all times of its current address using the District's "Change of Address" form. Any refunds will be sent to the most current address provided by Customer.

6. Following the expiration of five years after the water main extension is placed in service, each new applicant for service on the extension will only be required to pay the District's "tap-on-fee."

ENTERED into the date first above written.

CUSTOMER

NORTHERN KENTUCKY WATER SERVICE DISTRICT

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Address: _____

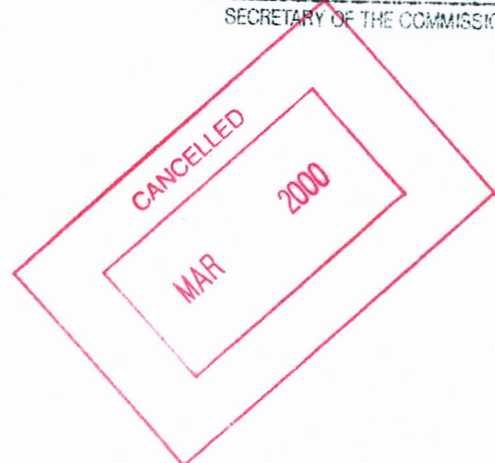
Title: _____

water\mainext.agr

PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE

JUN 09 1999

PURSUANT TO 807 KAR 5:011,
SECTION 3 (1)
BY: Stephan O. Bee
SECRETARY OF THE COMMISSION



Rates, Rules and Regulations

NORTHERN KENTUCKY WATER

SERVICE DISTRICT

RATES,

RULES

AND

REGULATIONS



PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE

OCT 01 1999

PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)

BY: Stephan D. Bell
SECRETARY OF THE COMMISSION

Date of Issue: December 6, 1999 Date Effective: October 1, 1999

Issued By: Ronald J. Barrow
Officer & Title: Ronald J. Barrow, MPA
Interim General Manager

100 Aqua Drive, Cold Spring, KY 41076
Address

Rates, Rules and Regulations

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PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE.....

~~OCT 01 1999~~

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BY: Stephan D. Bell
SECRETARY OF THE COMMISSION



Date of Issue: December 6, 1999 Date Effective: October 1, 1999

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Officer & Title: Ronald J. Barrow, MPA
Interim General Manager

100 Aqua Drive, Cold Spring, KY 41076
Address

Rates, Rules and Regulations

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PUBLIC SERVICE COMMISSION
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100 Aqua Drive, Cold Spring, KY 41076
Address

Rates, Rules and Regulations

SECTION I – GENERAL PROVISIONS

1. Water will be turned on and off only by an authorized employee of the Water District.
2. No application for water service will be approved and no water shall be supplied to any applicant or customer where the applicant or customer is delinquent or indebted to the Water District. This section will apply whether the delinquency or indebtedness is incurred at the premises for which application is made or at any other premises or property within or without the District limits.
3. Where any parcel of property is supplied through two or more connecting service branches, each branch shall be equipped with an approved back flow assembly, so set that water can flow into and not out of the premises and each service branch or building using water shall be equipped with a separate meter.
4. No connection into more than one building shall be made from any one tap unless the District has given its approval in writing.
5. No attachment shall be made to any service branch or to any pipe or other fixture which has been shut off without a permit from the District. Similarly, no water will be taken from any service branch, which has not been used, without a permit.
6. The original purchase and installation of a meter shall be made by the District at the applicant's expense. The District shall retain possession of and maintain all meters without charge to the customer with the exception that if a meter should be destroyed or damaged through negligence of the customer, the replacement or repair shall be charged to the customer. Failure to pay this charge will result in the discontinuance of water service.
7. It shall not be permitted for any customer of the District to have the piping within a structure cross connected to any other source of water supply.
8. Authorized employees of the District shall have the right at reasonable times to enter any premises where a meter is installed for the purpose of reading, examining, changing, inspecting or testing the meter.
9. No person shall waste water by leaving open a fire hydrant or other device connected to the waterworks system.
10. No person other than one authorized by the District may use any property or make attachments to any water pipes belonging to the District.



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OF KENTUCKY
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OCT 01 1999

PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)

BY: Stephan O. Bee
SECRETARY OF THE COMMISSION

Date of Issue: December 6, 1999

Date Effective: October 1, 1999

Issued By: Ronald J. Barrow
Officer & Title: Ronald J. Barrow
Interim General Manager

100 Aqua Drive, P.O. Box 220, Cold Spring, Kentucky 41076
Address

Rates, Rules and Regulations

SECTION VII – PAYMENT PLAN AGREEMENTS Cont'd

1. If the total arrears prior to termination is less than \$150.00, the customer may apply for up to a 30 day extension. The customer must pay 1/3 of the bill at the time of application.
2. If the total arrears prior to termination is greater than \$150.00, the customer may pay 1/3 of the bill and apply for a payment plan for longer than 30 days, but not to exceed 180 days. All new billing after the payment agreement and all payment agreement amounts must be paid on time

If a customer is on a payment plan agreement and fails to make any one payment, the service will be terminated without notice and will not be reconnected until payment is made in full for all outstanding arrears.

The customer must apply for a payment plan agreement in advance of the termination date. Once the service has been terminated, a payment plan will not be offered.

Sample Payment Plan Agreements are shown in the Forms Section.

SECTION VIII – PAYMENT OF BILLS

1. Water bills (quarterly) shall become delinquent on the date indicated on the bill, thirty (30) days after the billing date. Once considered delinquent, a 10% penalty will be added and shown on the bill as the "Late Payment Charge."
2. If the bill is not paid within 45 days after the billing date, a fifteen (15) day cut-off notice will then be issued.
3. Payment of bills in Subdistricts (monthly): Water bills shall become delinquent on the date indicated on the bill, which is 15 days after billing date. At that time, a 10 percent penalty is added and shown on the bill as the late payment charge.
4. For water users on a monthly billing schedule, a cut-off notice is issued only if an account is delinquent for two (2) consecutive months. If the bill is not paid within 15 days after the billing date of the second consecutive month, a 10-day cut off notice will be issued.



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Ronald Bell
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Rates, Rules and Regulations

SECTION I – GENERAL PROVISIONS Cont'd

- 11. No person other than an employee of the Water District, or a fireman in case of emergency, may use any fire hydrant on the water system without first having secured written permission from the Water District. No person shall use a fire hydrant on the water system without a regulation fire hydrant spanner wrench.
- 12. No person other than an authorized employee of the District shall remove a meter without permission from the District.
- 13. When a meter has been lawfully removed, it shall be unlawful to use water supplied by the service branch to which the meter was attached.
- 14. When a meter has been found to have been unlawfully removed, water service shall be discontinued and not restored until payment has been made for the estimated amount of water used, any fine that may be imposed, and the payment of a \$25.00 reconnect fee.



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Rates, Rules and Regulations

SECTION II – RETAIL WATER RATES

Campbell County Area

1. Rates

First 3,000 gallons used per quarter	\$17.00 Minimum Bill
Over 3,000 gallons used per quarter	3.18 per 1,000

Minimum Quarterly charges by meter sizes shall apply only when consumption falls below the required amounts for each size meter.

5/8" Meter	\$ 17.00	2" Meter	\$ 158.57
3/4" Meter	21.57	3" Meter	452.47
1" Meter	44.86	4" Meter	835.01
1 1/2" Meter	98.36	6" Meter	2,048.59

2. Special Rules – consumption to property served through two or more meters and using more than 100,000 gallons per month or 300,000 gallons per quarter will be billed in total as one bill monthly or quarterly as requested.

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3. Delayed Payment Charge: 10% Penalty

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Kenton County Area

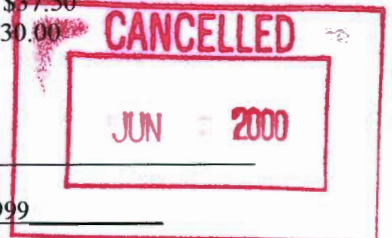
1. Monthly Service Rate

First 200 cubic feet	See fixed service charge
Next 1,300 cubic feet	\$1.73 per 100 cubic feet
Next 163,500 cubic feet	1.49 per 100 cubic feet
Over 165,000 cubic feet	.90 per 100 cubic feet

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Customers in Subdistrict A shall be assessed a monthly surcharge in the amount of \$15.41
Customers in Subdistrict B shall be assessed a monthly surcharge in the amount of \$23.61
Customers in Subdistrict R shall be assessed a monthly surcharge in the amount of \$20.37
Customers in Subdistrict RL shall be assessed a monthly surcharge in the amount of \$37.50
Customers in Subdistrict C shall be assessed a monthly surcharge in the amount of \$30.00



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Rates, Rules and Regulations

SECTION II – RETAIL WATER RATES Cont'd

2. Quarterly Rates

First	600 cubic feet	See fixed service charge
Next	3,900 cubic feet	\$1.73 per 100 cubic feet
Next	490,500 cubic feet	1.49 per 100 cubic feet
Over	495,000 cubic feet	.90 per 100 cubic feet

3. Fixed Service Charge

<u>Meter Size</u>	<u>Monthly Service Charge</u>	<u>Quarterly Charge</u>
5/8 "	\$ 5.47	16.42
3/4 "	7.28	21.84
1 "	10.87	32.61
1 1/2 "	19.82	59.46
2 "	30.57	91.71
3 "	55.66	166.98
4 "	91.49	274.47
6 "	181.07	543.21
8 "	288.57	865.71
10 "	449.82	1,349.46
12 "	593.16	1,779.48

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SECTION III – WHOLESALE WATER SALES

Campbell County and Kenton County Area Wholesale Rates

Boone County	\$	1.44 per 1000 gallons
City of Bromley		1.44 per 1000 gallons
City of Florence		1.44 per 1000 gallons
City of Ludlow		1.44 per 1000 gallons
City of Walton		1.44 per 1000 gallons
Pendleton County		1.93 per 1000 gallons
Taylor Mill Water Commission		1.44 per 1000 gallons
Winston Park Water Department		1.44 per 1000 gallons

SECTION IV – MISCELLANEOUS SERVICE FEES

Campbell County and Kenton County Area Non-Recurring Charges:

Returned Check Charge	\$	20.00
Water Hauling Station		3.50 per 1,000 gallons
Reconnection Fee		25.00
Overtime Charge		40.00



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SECTION V – CUSTOMER BILL OF RIGHTS

As a residential customer of a regulated public utility in Kentucky, you are guaranteed the following rights subject to the Kentucky Revised Statutes and the provisions of the Kentucky Administrative Regulations:

- You have the right to service, provided you (or a member of your household whose debt was accumulated at your address) are not indebted to the utility.
- You have the right to inspect and review the utility's rates and tariff operating procedures during the utility's normal office hours. (8:00 AM to 5:00 PM, Monday through Friday).
- You have the right to be present at any routine utility inspection of your service conditions.
- You must be provided a separate, distinct disconnect notice alerting you to a possible disconnection of your service if payment is not received.
- You have the right to dispute the reasons for any announced termination of your service.
- You have the right to negotiate a partial payment plan when your service is threatened by disconnection for non-payment. If the outstanding arrears is less than \$150.00, you may apply for a payment plan not to exceed 30 days from the date of original cut-off date. If your arrears is over \$150.00, a payment for longer than 30 days can be arranged, but not to exceed 180 days in length. In both cases, the customer must apply for the payment agreement prior to termination, and 1/3 of the bill must be paid at the time arrangements are made.
- You have the right to maintain your utility service for up to thirty (30) days upon presentation of a medical certificate issued by a health official.
- You have the right to prompt (within 24 hours) restoration of your service when the cause for discontinuance of the service has been corrected.
- You have the right to contact the Public Service Commission regarding any dispute that you have been unable to resolve with your utility. CALL TOLL FREE 1-800-772-4636.



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Rates, Rules and Regulations

SECTION VI – MONITORING OF CUSTOMER USAGE

At least once annually, the District will attempt to monitor the usage of each customer according to the following procedure:

1. The customer's quarterly usage for the most recent quarter will be compared with the average quarterly usage for the four quarters immediately preceding that period.
2. If the quarterly usage for the previous period is substantially the same as the average or if any difference is known to be attributed to unique circumstances, such as unusual weather conditions, common to all customers, no further review will be done.
3. If the quarterly usage differs from the average by 100 percent or more and cannot be attributed to a readily identified cause, the District will compare the customer's quarterly usage records for the current quarter with the quarterly usage for all quarters of the preceding year.
4. If the cause for the usage deviation cannot be determined from analysis of the customer's meter reading and billing records, the District will send a Field Service Representative to reread the meter and investigate the potential cause of the increase in usage.
5. Where the deviation is not otherwise explained, the District will test the customer's meter to determine whether it shows an average error greater than two percent fast or slow. For cost to test meters, refer to Section XI, Item #3.
6. The District will notify the customer of the investigation, it's findings, and any refunds or back-billing in accordance with 807 KAR 5:006, Section 10, (4) and (5). In addition to the quarterly monitoring, the District will immediately investigate usage deviations brought to it's attention as a result of customer inquiry.

SECTION VII – PAYMENT PLAN AGREEMENTS

The District offers the following payment plan agreements for customers who may have their service terminated for non-payment.



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Rates, Rules and Regulations

SECTION VIII – PAYMENT OF BILLS Con't

- 5. Any customer who has been delinquent, (whether on a monthly or quarterly schedule or has refused to pay past bills, may be required to place a cash deposit with the District in an amount equal to 1/12 of the customer's annual bill where bills are rendered monthly or ¼ of the annual bill where bills are rendered quarterly.
- 6. In the event that the water service is disconnected for nonpayment of bills or failure to comply with the District's Rates, Rules and Regulations, a service fee will be added to the bill and the customer will be required to pay the full amount due plus the service fee before the water service can be restored to said customer.

SECTION IX – ADJUSTMENT OF WATER BILLS

No reduction in water charges or billing shall be made for leakage except in cases where it shall be found upon investigation that the leakage is underground and not subject to detection by ordinary methods and where the customer is free from negligence in causing or failing to report the leakage or in cases during periods of emergency where and by reason of shortages of material or manpower, immediate repairs are not available. No reduction shall be permitted in an amount exceeding 50 percent of the estimated leakage.

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SECTION X – METER LOCATION AND REQUIREMENTS

PURSUANT TO 807 KAR 5:011,
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- 1. The District will determine or approve all meter locations. The customer shall be responsible for maintaining a safe accessible place for the meter to be installed in a ground level meter box with approved covering in the yard. If the customer requests that the District relocate an existing outside meter setting to another outside location that is agreeable with the District, or to move a meter setting from an inside to an outside meter setting, the customer will pay the relocation charges per the District's Invoice Billing Policy. The customer is responsible for making the connection to the new meter setting. Should the customer have multiple existing inside meters on a single service line and request that they be moved outside, the District may waive the relocation fee if the customer installs new individual service lines to the curb. Should a customer replace their service line, the customer can request the District to replace the District's meter setting and /or service line. If the replaced line was galvanized steel or lead, the District may waive any fees associated with the work.



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SECTION X – METER LOCATION AND REQUIREMENTS Cont'd

- Where a meter is located within a building, it shall be the responsibility of the customer to maintain appropriate conditions to prevent physical or freezing damage to the meter. Meters shall be accessible to the District during normal business hours. If normal access to the meter is refused, the District shall require the meter be moved outside and all cost incurred shall be born by the customer. If the customer fails to provide access to move the meter service outside after 30 days written notice from the District, water service shall be discontinued and not turned on until service is moved outside. Should the meter be damaged, the District will replace the meter at a charge of the cost of the meter and time and material, and the customer will be billed per the District's Invoice Billing Policy. If the customer fails to pay the invoice by the stated date, water service will be discontinued until payment is received. The customer will also be required to pay the additional \$20.00 reconnect fee.

SECTION XI – METER TEST

- All District meters will be tested at least every ten years as required by the Public Service Commission.
- The meter testing procedure and equipment will conform and be in accordance with all regulations set by the Public Service Commission.
- Meters will be removed and tested for accuracy when requested by any customer provided that the customer or a representative of the customer accompanies the meter to the office to witness the test. If the meter is within the allowable + or - 2% accuracy, the customer will be charged for the cost of the test. For a 1" meter or smaller, the charge is \$30.00 per test. For meters larger than 1", the charge is the actual cost to the District for the test. In the event the meter accuracy varies more than two percent, the cost of the testing shall be borne by the District and a new or reconditioned meter will be installed at no cost to the customer. If the meter is more than two percent fast, a refund shall be computed on the basis of the percentage fast that the meter tested for a period not exceeding the previous 12 months.



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SECTION XII – INVOICE BILLING POLICY

Work performed by District crews, equipment utilized and/or material supplied, will be invoiced and calculated as follows:

- a. Actual labor cost plus 40% of labor cost to cover labor overhead.
- b. Material cost plus 15% of material cost, plus sales tax when applicable.
- c. Equipment cost at 28% of labor cost before (40% is added).
- d. Overhead cost at 10% of labor cost before (40% is added).
- e. Any other cost incurred by the District for the job being invoiced.

SECTION XIII– SERVICE INSTALLATIONS

1. Any prospective water customer desiring water service and the installation of a service branch shall apply at the District office. The prospective customer shall, in signing the application, agree to be bound by all the provisions of these Rates, Rules and Regulations as they may be amended from time to time. No branch shall be installed to serve property which does not abut the street or road of which the service main is located without specific approval of the District. No branch shall be tapped off a prestressed concrete water main. No branch shall be tapped off any water main 20" or larger without written approval from the District prior to application. No branch shall be tapped off a cross-county main without the approval of the District. Every structure wherein water is used shall have a separate service branch and meter provided; however, a variation in this respect may be authorized by the District. The District reserves the right to specify the size service branch for each installation. When applications for a service branch installation is made, a tapping fee shall be paid according to the following schedule:

5/8" connection	\$ 750.00
1" connection	1,100.00

1 1/2" and 2" service installations will be charged per the District's Invoice Policy.

No tapping fees will be required for water services that are not installed by the District (e.g. large meter pits, fire lines, etc). The only fees to the applicant will be the cost of the meter and meter appurtenances at the District's current prices.



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Rates, Rules and Regulations

SECTION XIII- SERVICE INSTALLATIONS Cont'd

2. Upon request from a customer for an enlargement of a service, the service shall be considered as new and the price of a new service installation will be applicable for a 1" service or larger.
3. After the tapping fee has been paid, the District shall tap the main and run the service connection branch from the main to a location behind the curb or a point to be determined by the District, and an adequate service cut-off will be placed at that point.
4. The portion of the service branch from the service cut-off to the building shall be installed and maintained by the customer at no cost to the District. All service branches shall be subject to inspection and approval by the District before water service will be turned on for use.
5. The District shall retain possession of, and maintain the service line from the main to the service cut-off.
6. The customer shall be responsible for maintenance and repair of the service line from the service cut-off to and throughout the premises. Failure to repair a leak or leaks, when notified of the same, within the time allowance on the notice, shall be sufficient to justify discontinuance of water service.
7. In cases where the customer desires a water pressure other than that pressure provided by the District mains in the surrounding area, it shall be the responsibility of the customer to install the necessary devices to provide the desired pressure.
8. In cases where the service has been installed, the customer shall pay rates specified herein.

SECTION XIII - A SERVICE LINE MAINTENANCE

The District will be responsible for the service line from the main line to the edge of the public right-of-way or edge of easement. The District will install or maintain a means of shut-off at this point.

The District shall have the right to maintain their portion of the service line. In the event the service line is replaced, the District will reconnect to the existing service line near the point of shut-off. If the District should be unable to reconnect on reconnection leaks due to the condition of the customer's line, the District will notify the customer. The District will allow a reasonable time for them to make the repairs, providing that the leaking water does not cause damage to personal or public properties and in no way causes a health or safety problem. If the customer does not make the repairs within a week of notification, the water is subject to be "shut-off."

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JUN - 2000

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Rates, Rules and Regulations

**SECTION XIV-A MAINLINE EXTENSION POLICY
OTHER THAN CONTRACTORS, DEVELOPERS & DISTRICT INITIATED
MAINLINE EXTENSIONS**

1. The District shall determine the total cost for a proposed water main extension (exclusive of the meter connections) and the total length of the connection. The District shall pay that portion of the cost of the water main extension equal to 50 feet for each applicant for service. That part of the cost not covered by the District's portion shall be contributed equally by those applicants desiring service on the main extension. Each applicant will also be required to pay the District's approved tapping fee for a meter connection to the main extension.
2. For a period of five years after the original construction (water main placed in-service) of the main extension, each additional customer directly connected to the extension, and not to laterals and extensions therefrom, will be required to contribute to the cost of the extension based on a re-computation of both the District's portion of the total cost and each customer's contribution as described above. Each year the District will refund to those customers that previously contributed to the cost of each main extension that amount necessary to reduce their contribution to the currently calculated amount for each customer connected to the extension. All customers directly connected to each main extension for a five-year period after it is placed in service are to contribute equally to the cost of construction of the extension.

In addition, each customer must pay the approved tapping fee applicable at the time of their application for the meter connection. The tapping fee is not part of the refundable cost of the extension and may be changed during the refund period. After the five-year refund period expires, any additional customer applying for service on each main extension must be connected for the amount of the approved tapping fee only. It shall be the responsibility of the customers that have contributed to the main extension to notify the District on the "change of address" form provided by the District of the customer's current address. Refunds will be sent to the address of record and if returned will be kept by the District until the District is notified of a current address. The total amount refunded shall not exceed the amount paid to the District.

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**SECTION XIV-B – MAINLINE EXTENSION POLICY
CONTRACTORS AND DEVELOPERS**

A contractor or developer desiring a water main extension to a proposed real estate subdivision will be required to pay the entire cost of the extension. It is the contractor or developer's responsibility to notify the District prior to the start of construction so a cost for the extension can be determined and approved by the District. Each year for a refund period of five years after the water main is placed in-service, the District shall refund to the contractor or developer who paid for the extension a sum equal to the cost of fifty feet of the extension for each new customer connecting to the water main and not to extensions or laterals therefrom. It shall be the responsibility of the contractor or developer who paid for the extension to notify the District on the form provided with the original application papers of its current address. Refunds will be sent to the address on record and if returned will be kept by the District until the District is notified of a current address. The total amount refunded shall not exceed the amount paid by the applicant.

No refund shall be made to the contractor or developer after the refund period ends. There is no refund to the contractor or developer for customers within the real estate subdivision itself.

Each new customer must pay the approved tapping fee applicable at the time of their application for the meter connection. The tapping fee is not part of the refundable cost of the extension and may be changed during the refund period. After the five-year refund period expires, any additional customer applying for service on each main extension must be connected for the amount of the approved tapping fee only.

**SECTION XIV-C – MAINLINE EXTENSION POLICY
FOR MAINLINE EXTENSIONS INITIATED BY THE DISTRICT**

- 1. Where the District determines that a water main extension is feasible and desirable under established criteria, the District shall determine if sufficient interest among the property owners along the proposed water main extension exists to use Section XIV-A. If there is insufficient interest among the property owners to use Section XIV-A, the District shall use the following method. Each prospective customer desiring service form the proposed water line extension shall pay for the cost equal to 100 feet of the proposed water line extension.

For a period of five years after the water main is placed in-service, each additional customer directly connected to the extension, and not to laterals and extensions thereto, will be required to contribute the cost of 100 feet of the water line extension ("required contribution amount"). If during this period the required contribution amount exceeds that required were the extension made pursuant to Section XIV-A, then the District will calculate the required contribution amount in accordance with Section XIV-A and will make refunds to all contributors in accordance with Section XIV-A. Five years after the water main is placed in-service, no further contributions will be required and no refunds will be made.



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**SECTION XIV-C – MAINLINE EXTENSION POLICY
FOR MAINLINE EXTENSIONS INITIATED BY THE DISTRICT – Cont'd**

In addition, each customer must pay the approved tapping fee applicable at the time of their application for the meter connection. The tapping fee is not part of the refundable cost of the extension and may be changed during the refund period. After the five-year period expires, many additional customer applying for service on each main extension must be connected for the amount of the approved tapping fee only. It shall be the responsibility of the customers that have contributed to the main extension to notify the District on the "change-of-address" form provided with the original application paperwork of the customer's up-to-date address. Refunds will be sent to the address of record and if returned will be kept by the District until the District is notified of a current address.

SECTION XV – SPECIAL CONTRACTS

The District reserves the right to provide special services for a user on a contract basis.

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SECTION 9 (1)

BY: Stephan D. Bell
SECRETARY OF THE COMMISSION



Date of Issue: December 6, 1999 Date Effective: October 1, 1999

Issued By: Ronald J. Barrow 100 Aqua Drive, Cold Spring, KY 41076
Officer & Title: Ronald J. Barrow, MPA Address
Interim General Manager

Rates, Rules and Regulations

SECTION XVI - LINE LOCATION POLICY

The District requires that all water main location requests be made a minimum of 48 hours prior to starting work. This is to ensure that an inspection can be scheduled with the proper information to locate water mains.

The District's hours for calling in locations are Monday through Friday, 8:00 AM to 4:30 PM. If work is to be done on Saturday or Sunday, a call for water main locations must be placed by 4:30 PM on Thursday.

SECTION XVII - ABANDONED WATER MAINS

In cases where the water main to which the customer's service is tapped is abandoned due to obsolescence, age or deterioration, the District shall provide a new tap to another water main which abuts the customer's premises. The District shall install a new service line to a location, determined by the District, behind the curb and an adequate service cut-off will be placed at that point. It shall be the customer's responsibility to install a service line from the service cut-off to the premises at no cost to the District. Unless an emergency situation exists, the District shall give two weeks notice before abandoning a water main.

SECTION XVII A - UPGRADING INACTIVE/ABANDONED WATER SERVICES

The District will determine or approve all inactive/abandoned water services to be reconnected. If the customer requests that the District reconnect an inactive/abandoned water service, the customer will pay the reconnection charges per the District's Invoice Billing Policy for the District's cost to bring the service up to current District standards. This may include upgrading the existing service line to current District standards and the installation of a meter setting that meets current District standards. The location of the meter setting must be approved by the District



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OF KENTUCKY
EFFECTIVE

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PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)

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XVIII – INDIVIDUAL PUBLIC FIRE HYDRANT INSTALLATION POLICY

The District will install public fire hydrants to existing water mains within the District's service area where the Public Service Commission installation requirements for fire hydrants are met as follows:

1. A written request must be submitted to the District by the applicant(s) desiring the fire hydrant installation.
2. Submitting applicant(s) must pay for all material per the District's Invoice Billing Policy for materials prior to hydrant installation.
3. The District will contribute the labor for the hydrant installation.
4. Fire hydrant location will be determined by the District and the local fire department.
5. Materials to be paid for by the applicant/s include the following: 6" by 6" Anchoring Tee, 6" Gate Valve, 6" Anchoring Nipple, 5 ¼ Fire Hydrant, 6" Solid Sleeve, and Valve Box.

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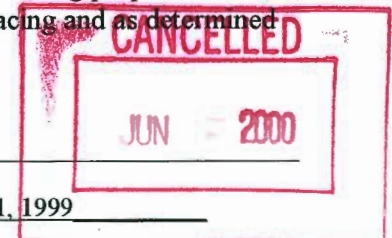
BY: Stephan O Bell
SECRETARY OF THE COMMISSION

SECTION XVIII – A - POLICY FOR INSTALLATION OF PUBLIC FIRE HYDRANTS ON UPGRADED AND NEW MAINS

Existing Water Main Replacement Projects

For water main replacement projects, which involve replacement of existing water mains that currently do not have any fire hydrants or have a limited number of fire hydrants, the following procedures shall be used:

- a. Existing fire hydrants will be replaced in the approximate same location, unless the local fire department or city requests relocation and the adjacent property owners to the existing fire hydrant agree, in writing, to the relocation.
- b. Anchoring tees and valves will be installed along the water main project at approximately 450' – 500' intervals for future fire hydrant installations.
- c. New fire hydrants may be installed at the District's expense for flushing purposes and at high points in the main for air releases, depending on hydrant spacing and as determined by the District.



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**SECTION XVIII – A - POLICY FOR INSTALLATION
OF PUBLIC FIRE HYDRANTS ON UPGRADED AND NEW MAINS – Cont'd**

- d. Additional fire hydrants may be installed if the property owners, local fire departments and/or cities wish to pay the cost of such hydrants. (Fire protection districts, under KRS 75.080 may install fire hydrants and apportion the costs of the installation against the owners of the property fronting the public ways in which the fire hydrants are installed.)

SECTION XIX – FIRE HYDRANT MAINTENANCE POLICY

- 1. The local fire departments and cities are responsible for:
 - a. Notification to the District of:
 - 1. Any discrepancies or problems with a fire hydrant by submitting the proper "Fire Hydrant Inspection Reports" to the District.
 - 2. The amount of water used for flow testing and flushing fire hydrants, training drills using fire hydrants, refilling fire engine tanks, fire emergencies, and any other use for fire hydrants. These figures only need to be an estimated amount.
 - 3. Any event in which a fire hydrant is utilized for any purpose other than an emergency. This includes: flow testing and flushing fire hydrants, training drills using fire hydrants (night or day), refilling fire engine tanks on a non-emergency basis, and any other non-emergency use for fire hydrants.
 - 4. Any event in which a fire hydrant is utilized for an emergency purpose. The District shall be notified as soon as practical.



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Rates, Rules and Regulations

SECTION XIX – FIRE HYDRANT MAINTENANCE POLICY Cont'd

- b. Coordinated Inspection of the working condition and accessibility of each public fire hydrant located in their jurisdiction including:
 - 1. Operation and flow testing of all fire hydrants coordinated with the District. Flow testing and inspection should be conducted in the spring and fall only. Summer flow testing and inspection should be avoided due to increased demand on the system.
 - 2. Notification of any discrepancies or problems with the fire hydrant.

- c. Winterization (pumping them dry if they do not self drain) of all the hydrants in their area to avoid freezing (except as noted in Section XIX II.D).

- d. Maintenance of the following items for public fire hydrants:
 - 1. Lubricating the threads of the discharge caps and the operating nut of the fire hydrant.
 - 2. Maintaining accessibility and visibility.
 - 3. Replacing nozzle cap gaskets when they are missing or damaged beyond their usefulness.
 - 4. Painting the entire fire hydrant, "red" for high pressure zones and "yellow" for all other zones. The only exception to this is, if the fire department elects to color code the hydrants as to the flows available. Only the color of the dome can then be changed.

II. The Northern Kentucky Water Service District is responsible:

- a. Repairing all public fire hydrants within a reasonable time, subject to the District's work load, after the District receives proper written notification from the fire departments or city with the exception of items listed under fire department and city responsibilities. The District will notify the local fire department or city when repairs are made.

- b. Supplying paint, lubricant and nozzle cap gaskets to any fire department and city in the District's service area.



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Rates, Rules and Regulations

SECTION XIX – FIRE HYDRANT MAINTENANCE POLICY Cont'd

- c. Notification to the local fire department when any fire hydrant in their service area is going to be out of service due to scheduled shut downs, main breaks, maintenance, etc. In cases of an emergency shut down, notification will be made as soon as practical.
- d. Winterization (pumping them dry if they do not self drain) of all the hydrants used by the District for system operation and maintenance to prevent them from freezing between November 15 March 30.

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**SECTION XIX – A - POLICY FOR INSTALLATION
OF PUBLIC FIRE HYDRANTS**

OCT 01 1999

PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)
100' Extension Rule
SECRETARY OF THE COMMISSION

District Initiated Water Main Projects Under SECTION XIV-C of the District's Tariff ("100' Extension Rule")

For new water main projects initiated by the District which fall under the 100' Extension Rule, the following procedure shall be used for the installation of fire hydrants:

- a. Anchoring tees and valves will be installed along the water main project at approximately 450' – 500' intervals for future fire hydrant installation.
- b. New fire hydrants may be installed, at the District's expense, for flushing purposes and at high points in the main for air releases depending on hydrant spacing and as determined by the District.
- c. Additional fire hydrants may be installed if the property owners, local fire departments and /or cities wish to pay the cost of such hydrants. (Fire protection districts, under KRS 75.080, may install fire hydrants and apportion the costs of the installation against the owners of the property fronting the public ways in which the fire hydrants are installed.)

Water Main Extensions made per SECTION XIV-A of the District's Tariff (50' Participation by the District)

For new water main projects that fall under the 50' Participation Rule, the following procedure shall be used for the installation of fire hydrants:

- a. Fire hydrants will be installed along the water main project at approximately 450' – 500' intervals as recommended by the local planning commission and/or the local fire department. The cost of the fire hydrant installation will be built into the project cost and paid by the property owners requesting the water main extension.

CANCELLED
JUN - 2000

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Rates, Rules and Regulations

**SECTION XIX – A - POLICY FOR INSTALLATION
OF PUBLIC FIRE HYDRANTS (Cont'd)**

Sub-District Type Projects

For projects that are funded through a surcharge on the water bill, the following procedure shall be used for the installation of fire hydrants:

- a. Fire hydrants will be installed along the water main project at approximately 450' – 500' intervals as recommended by the Northern Kentucky Area Planning Commission and the local fire department. The cost of the fire hydrant installation will be built into the project and paid for by the surcharge on the water bill.
- b. In rural areas, fire hydrants may be installed at 1,000' intervals; tees and valves would be installed between these hydrants for future fire hydrant installation. Anchoring tee and valve locations will be approved by local fire department(s).

New Subdivisions

For new subdivisions where the public water main is to be extended by a contractor(s) or developer(s), the following procedure shall be used for the installation of fire hydrants:

- a. Fire hydrants will be installed throughout the subdivision at approximately 450' – 500' intervals as recommended by the local planning commission and/or the local fire department. The contractor or developer will be responsible for the cost of the fire hydrant installation.

General Fire Hydrant Installation Requirements

Fire hydrant installation shall only be permitted on water mains which can provide a minimum fire flow of 250 gpm and the water system supporting this flow has the capability of providing this flow for a period of not less than two (2) hours plus consumption at the maximum daily rate. A minimum of 30 psi must be available on the discharge side of all meters. Fire hydrants shall be connected only to water mains adequately sized to carry fire flows and in no case to lines smaller than six (6) inches. Fire hydrant spacing shall be as recommended by the Northern Kentucky Area Planning Commission and the local fire department, normally every 450' – 500'. Fire hydrants shall be located on or as close to side property lot lines as possible when feasible. If the water system cannot support the installation of fire hydrants, anchoring tees and valves shall be installed to allow for future fire hydrant installation when adequate water is available.



PUBLIC SERVICE COMMISSION
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Rates, Rules and Regulations

**SECTION XX – FIRE HYDRANT USE PERMITS
FOR PRIVATE OR PUBLIC FIRE HYDRANTS**

Temporary water service may be made available from fire hydrants in the District's service area upon proper application and approval by the District. Fire hydrant permits are available at the District's offices and are approved based on available water, location of fire hydrants, and size of meter required.

Fire hydrant permits are normally issued by the District for only the following reasons (limited to duration of the need, but in no case longer than 30 days, as stated at issuance of permit):

1. Filling swimming pools.
2. Instances which are non-recurring in a given area, such as:

a. sewer flushing	d. demolition dust control
b. mud jacking of streets	e. street cleaning
c. paving projects	f. street cutting
3. Street sweepers which use designated hydrants.
4. Other purposes as deemed necessary by the District.

All fire hydrant permit connections shall be properly metered and shall have proper backflow protection. Metering devices and backflow prevention devices shall be furnished by the District and obtained at the issuance of permit.

No Fire Hydrant Permit shall be issued for a period of more than 30 days without renewal.

No Fire Hydrant Permit shall be issued for construction purposes where a permanent service will be required at a future date.

Contractors performing road projects for which the time of construction is longer than 90 calendar days, who desire water service for any reason shall determine a central location, approved by the District, and shall cause to be constructed a service to meet their needs as per the Rates, Rules and Regulations of the District.



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**SECTION XX – FIRE HYDRANT USE PERMITS
FOR PRIVATE OR PUBLIC FIRE HYDRANTS Cont'd**

DEPOSITS, FEES and CHARGES:

Hydrant Usage Deposit – A refundable deposit shall be placed with the District, from which any charges shall be deducted for damages and unbilled water, and the balance returned to the holder of the permit.

Deposit Charges are as follows:

- 1 to 5 days = \$250.00
- 5 to 30 days = \$1,000.00

Each Fire Hydrant Permit will require a daily fee. The daily fee is as follows:

- 1” meter assembly with 5/8” outlet = \$15.00 per calendar day
- 3” meter assembly with 2 1/2” outlet = \$30.00 per calendar day

Water consumption shall be billed at the normal rates of the District. The holder of a Fire Hydrant Permit shall be responsible for any damage (including freezing), loss, or theft of the meter assembly and for any damage to the fire hydrant, and will be charged for repairs at a rate of time and material + 10%. If there is any leakage between the fire hydrant and the connection to the permit holder’s hose connection, the fire hydrant shall be immediately shut off and the District notified.

CHARGES FOR ESTIMATED USAGE WHEN NOT HAVING A PERMIT OR NOT USING METERING DEVICES:

No person, firm, or corporation shall use or make a connection to use water from a fire hydrant or other available source of water unless a properly authorized Fire Hydrant Permit is issued by the District. Any connections, hoses, wrenches, or appurtenances attached to a fire hydrant without a permit issued by the District shall be immediately confiscated by any employee of the District and the proper legal authority will be notified for the theft of service. In addition, where no permit was issued and there is no way to determine actual water usage, an estimated amount equal to the cost of the water flowed for four (4) hours @ 250 gpm plus any damages to distribution system will be charged.



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**SECTION XX – FIRE HYDRANT USE PERMITS
FOR PRIVATE OR PUBLIC FIRE HYDRANTS Cont'd**

PERMANENT INSTALLATION OF METER & BACKFLOW PREVENTER:

Cities, county agencies, and other groups approved by the District requesting permits for instances which are non-recurring in a given area, may install a meter (purchased from the District), an approved backflow prevention device or method, and appurtenances for permanent mounting on their equipment. The installation must be approved by the District. A Fire Hydrant Permit shall still be required for a specific hydrant(s) as stipulated previously, but the daily fee shall be waived. The meter must be delivered to District's office on or before the day of Fire Hydrant Permit expiration. At this time, the meter shall be read and billed to the permit holder. If permitted, the meter shall be re-issued for an additional time period. On a yearly basis, the meter must be tested by the Meter Service Department and the approved backflow preventer shall be tested by a Certified Backflow Technician acceptable to the District.

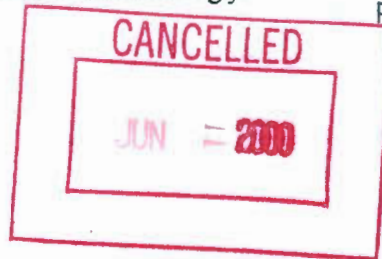
SECTION XXI – WATER SERVICE FOR FIRE DEPARTMENTS

Water is provided to fire departments served by the Water District for emergencies and their prevention at "No Charge".

**SECTION XXII – PRIVATE FIRE HYDRANTS AND
SPRINKLING SYSTEMS**

Connections from the water distribution system for private fire protection will be constructed on mains not less than 4" size. These connections will be handled through a special contract between the District, and the person or persons requesting such service installation.

Private fire protection contracts will require either a regular meter or a fire line by-pass meter. Fire line by-pass meters are read at the same time as other water meters. If there is any consumption registered, a minimum of 1200 cubic feet will be considered used and the customer will be billed accordingly.



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Rates, Rules and Regulations

SECTION XXIII – CROSS CONNECTION CONTROL POLICY

GENERAL:

In accordance to Kentucky Division of Water Regulations, 401 KAR 8:020, Section 2, Para. 2, All cross-connections are prohibited. The use of automatic devices such as reduced pressure zone backflow preventers and vacuum breakers, may be approved by the Natural Resources and Environmental Protection Cabinet in lieu of proper air gap separation. A combination of air gap separation and automatic devices shall be required where determined by the Cabinet to be necessary due to the degree of hazard to public health.

The Kentucky Division of Water 401 KAR 8:010, Section 1, Item 28, has defined cross-connections as a physical connection or arrangement between two (2) otherwise separate systems, one (1) of which contains potable water and the other being either water of unknown or questionable safety, or steam, gas or chemicals, whereby there may be flow from one (1) system to another, the direction of flow depending on the pressure differential between the (2) systems.

The District is required to comply with 401 KAR 8:020, Section 2, Para. 2, as well as other rules and regulations for public water systems, which pertain to cross-connections, auxiliary intakes, bypasses, and inter-connections, and to establish an effective, on-going program to control these undesirable water uses.

The following requirements apply to all customers of the District:

1. All new commercial, industrial, multi-family, and governmental accounts will be required to meet the District standards for cross-connection control upon notification from the District. Water service for new commercial and industrial accounts will not be turned on until the Water District requirements are met.
2. All existing commercial, industrial, multi-family, and governmental accounts will be required to meet the District standards for cross-connection control upon notification from the District. Existing accounts will be prioritized by the largest meter size and consumption for that meter size, inspection will start with the largest meters and consumption. Existing accounts will have six (6) months upon notification from the District, to meet District standards unless an additional time extension is approved by the District.



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Rates, Rules and Regulations

SECTION XXIII – CROSS CONNECTION CONTROL POLICY Cont'd

- 3. Severe high hazard accounts will be required to meet the District standards for cross-connection control upon notification from the District. A severe high hazard customer creates a real or potential threat of contamination or pollution of a physical or toxic nature to the health and well-being of the public water supply. These customers continuously have hazardous cross-connections or the potential hazards are so great that these premises need to be prioritized. Existing accounts will be prioritized by the largest meter size and consumption for that meter size, inspection will start with the largest meters and consumption. Existing accounts will have six (6) months upon notification from the District, to meet District standards unless an additional time extension is granted by the District.

No person shall cause a cross-connection, auxiliary intake, bypass, or inter-connection to be made, or allow one to exist for any purpose whatsoever, unless the construction and operation of same meets the District standards for cross connection control.

INSPECTION:

The District shall inspect all commercial and industrial properties served by the public water system where cross-connections with the public water system are deemed possible. Authorized representatives from the District shall have the right to enter, at a reasonable time, any property served by a connection to the public water system for the purpose of inspecting the piping system or systems thereof for cross-connections, auxiliary intakes, bypasses or inter-connections. On request, the owner, lessee, or occupant of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access, when requested, shall cause the District to classify the account as a severe high hazard account and the owner shall meet all District requirements for that classification.

REQUIREMENTS:

The District shall require the use of an approved protective device on the service line serving the premises to assure that any contamination that may originate in the customer's premises is contained therein. The type of protective devices to be installed shall correspond to the degree of hazard as determined by the District. All protective devices shall be listed and approved by the Foundation for Cross-Connection Control Research, University of Southern California and District.



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Rates, Rules and Regulations

SECTION XXIII – CROSS CONNECTION CONTROL POLICY Cont'd

The methods of installation of backflow protective devices shall be approved by the District prior to installation and shall comply with the criteria set forth by the District's standard specifications & drawings for the installation of backflow prevention devices. Any and all cost incurred with the installation and maintenance of cross-connection control devices and appurtenances shall be borne by the customer.

Any person who now has cross-connections, auxiliary intakes, bypasses, or inter-connections in violation of this policy shall be allowed a reasonable time to comply with the provisions of this policy. They will have six (6) months upon notification from the District, to meet District standards unless an additional time extension is granted by the District.

The failure to correct conditions threatening the safety of the public water system as required by this policy within the District approved time frame shall be grounds for termination of the water service.

Where cross-connection, inter-connections, auxiliary intakes, or bypasses are found that constitute an extreme hazard of immediate concern of contaminating the public water system, the District shall require that immediate corrective action be taken to eliminate the threat to the public water system. Immediate steps shall be taken to disconnect the public water supply from the on-site piping system unless the hazard(s) is corrected immediately.

All approved backflow prevention devices shall be tested and certified that they work properly by a District approved certified backflow tester directly after system activation and every year thereafter according to the manufacturer's recommendations.

Test notices will be sent out by the District prior to the due date, giving the customer 30 calendar days to get the device tested and proper paperwork returned to the District. If, after the first 30 days, no action is taken, a second notice will be sent to the customer giving them an additional 30 days to comply. If, after this time, no action is taken, a third notice will be sent, giving them 10 working days to comply or water service will be discontinued at the end of 10 days.



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SECTION XXIII – CROSS CONNECTION CONTROL POLICY Cont'd

The failure to maintain backflow prevention devices in proper working order shall be grounds for discontinuing water service to a premises. Likewise, the removal, bypassing or altering of a protective device or the installation thereof, so as to render the device ineffective, shall constitute grounds for discontinuance of water service. Water service to such premises shall not be restored until the customer has corrected or eliminated such conditions or defects to the satisfaction of the District.

The requirements contained herein shall apply to all premises served by the District regardless of political subdivision boundaries, constitute a part of the conditions required to be met to provide water service to any premises. Such action, being essential for the protection of the water distribution system against the entrance of contamination which may render the water non-potable.

ENFORCEMENT:

Whenever any person neglects or refuses to comply with any of the provisions of this policy, the District shall discontinue water service until such cross-connection, auxiliary intake, bypass or inter-connection has been corrected.



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Northern Kentucky Water Service District

For NKWSD Area Served
 PSC No: 2
 Sheet No: 33
 Canceling PSC No: 1
 Original Sheet No: 33

Rates, Rules and Regulations

P-11 USE 17000 AREA COVINGTON, KY 41017 0000
 **PREPARED SERVICE REQUESTED

SERVICE ADDRESS:

ACCOUNT NO.:

READINGS		DAYS USAGE 100 CF
PRESENT	PREVIOUS	

ACCOUNT NO.:

TOTAL AMOUNT DUE:

DUE DATE:

Pay This Amount After Due Date: _____

PAST DUE OR CREDIT BALANCE

TOTAL AMOUNT DUE:

DUE DATE:

Pay This Amount After Due Date: _____

PRESTO FIRST CLASS
 U.S. POSTAGE PAID
 PERMIT NO 3008
 COVINGTON, KY 41017

ACCOUNT NO.:

TOTAL AMOUNT DUE:

DUE DATE:

Pay This Amount After Due Date: _____

PUBLIC SERVICE COMMISSION
 OF KENTUCKY
 EFFECTIVE

RETURN THIS STUB WITH PAYMENT

MAIL TO:

OCT 01 1999

PURSUANT TO 807 KAR 5:011,
 SECTION 9 (1)
 BY: Stephan D Bell
 SECRETARY OF THE COMMISSION

PLEASE RETURN THIS STUB WITH PAYMENT
 MAKE CHECK PAYABLE TO:
 SANITATION DISTRICT NO. 1
 OR
 NORTHERN KY WATER SERVICE DISTRICT

THIS BILL MAY BE PAID BY MAIL OR AT THE
 FOLLOWING LOCATIONS:

- SANITATION DISTRICT NO. 1
 1045 EATON DRIVE
 FT. WRIGHT, KY 41017
- NORTHERN KENTUCKY WATER SERVICE DISTRICT
 3049 DIXIE HIGHWAY
 EDGEWOOD, KY 41017

THIS BILL MAY ALSO BE PAID AT MOST
 BANKS IN NORTHERN KENTUCKY IF
 PAYMENT IS MADE FIVE DAYS PRIOR
 TO THE DUE DATE.

SANITATION DISTRICT NO. 1
 P.O. BOX 17600
 COVINGTON, KENTUCKY 41017-0600

OFFICE PHONE 578-7450
 OFFICE HOURS: 8:00 AM - 4:30 PM
 MONDAY THRU FRIDAY

NORTHERN KENTUCKY
 WATER SERVICE DISTRICT
 P.O. BOX 17010
 COVINGTON, KY 41017-0010

OFFICE PHONE 578-9898
 NKWSD TDD # 1-800-648-6056
 OFFICE HOURS: 8:00 AM - 5:00 PM
 MONDAY THRU FRIDAY

RATE SCHEDULE AVAILABLE UPON REQUEST

Date of Issue: October 20, 1999 Date Effective: October 1, 1999

Issued By: Ronald J. Barrow
 Officer & Title: Ronald J. Barrow, MPA
Interim General Manager

100 Aqua Drive, Cold Spring, KY 41076
 Address

CANCELLED
 JUN - 2000

Rates, Rules and Regulations

NORTHERN KENTUCKY WATER SERVICE DISTRICT

PAYMENT AGREEMENT

ACCOUNT NO.: _____

NAME: _____

SERVICE ADDRESS: _____

PHONE NO.: _____

PAST DUE AMOUNT: _____

INITIAL PAYMENT: _____ DATE: _____

I agree to pay the delinquent water bill balance according to the following schedule. If payment schedule is not kept current, water service will be discontinued without further notice. All future bills must be kept current and paid on time or the water service will be disconnected on the scheduled shut off date.

PAYMENT SCHEDULE:

- 1. \$ _____ ON _____
- 2. \$ _____ ON _____
- 3. \$ _____ ON _____
- 4. \$ _____ ON _____
- 5. \$ _____ ON _____
- 6. \$ _____ ON _____
- 7. \$ _____ ON _____
- 8. \$ _____ ON _____

PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE

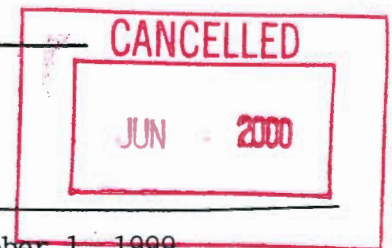
OCT 01 1999

CUSTOMER
SIGNATURE: _____ DATE: _____

PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)

BY: Stephan O Bee
SECRETARY OF THE COMMISSION

ACCT. REP.
SIGNATURE: _____ DATE: _____



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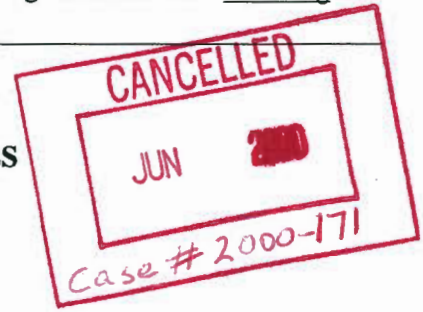
100 Aqua Drive, Cold Spring, KY 41076
Address

Northern Kentucky Water District

For NKWD Area Served
PSC No: _____ 2
Sheet No. _____ 6
Canceling PSC No: _____ 1
Original Sheet No: _____ 6

Rates, Rules and Regulations

SECTION II - RETAIL WATER RATES



Campbell County Area

1. Rates

First 3,000 gallons used per quarter \$17.00 Minimum Bill
Over 3,000 gallons used per quarter 3.18 per 1,000

Minimum Quarterly charges by meter sizes shall apply only when consumption falls below the required amounts for each size meter.

5/8" Meter	\$ 17.00	2" Meter	\$ 158.57
3/4" Meter	21.57	3" Meter	452.47
1" Meter	44.86	4" Meter	835.01
1 1/2" Meter	98.36	6" Meter	2,048.59

2. Special Rules - consumption to property served through two or more meters and using more than 100,000 gallons per month or 300,000 gallons per quarter will be billed in total as one bill monthly or quarterly as requested.

3. Delayed Payment Charge: 10% Penalty

Kenton County Area

1. Monthly Service Rate

First	200 cubic feet	See fixed service charge
Next	1,300 cubic feet	\$1.73 per 100 cubic feet
Next	163,500 cubic feet	1.49 per 100 cubic feet
Over	165,000 cubic feet	.90 per 100 cubic feet

Customers in Subdistrict A shall be assessed a monthly surcharge in the amount of \$15.41
Customers in Subdistrict B shall be assessed a monthly surcharge in the amount of \$23.61
Customers in Subdistrict R shall be assessed a monthly surcharge in the amount of \$20.37
Customers in Subdistrict RL shall be assessed a monthly surcharge in the amount of \$37.50
Customers in Subdistrict C shall be assessed a monthly surcharge in the amount of \$30.00

PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE

JUN 01 2000

PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)
BY: Stephan D. Bell
SECRETARY OF THE COMMISSION

Date of Issue: May 1, 2000 Date Effective: June 1, 2000

Issued By: Ronald J. Barrow 100 Aqua Drive, Cold Spring, KY 41076
Officer & Title: Ronald J. Barrow, MPA Address
Interim General Manager